

**Selectboard Meeting Minutes**  
**July 27, 2022**  
**6:30PM, Chelsea Town Office**

**Attendance:** Michael Pushard, Jason Mills, Cheryl Mitchell, Dot Grady, Sherrill Hallett, Christine Landes and Scott Tilton Via Zoom  
Absent: Sheri Truman - excused

- I. Call meeting to Order:**  
6:31 p.m. by Chair Michael Pushard
  
- II. Public Comment on Items Not on Agenda:**
  
- III. Adjustments to the Agenda:**
  
- IV. Approval Consent Agenda Item Approval:**
  - A. Payroll Warrant #06 in the amount of **\$6192.58**
  - B. A/P Warrant #07 in the amount of **\$ 48,778.72**
  - C. July 13, 2022 Selectboard Meeting Minutes

Moved: Michael Pushard to approve Consent Agenda as written/recorded  
2<sup>nd</sup>: Jason Mills  
Vote: 2 for 1 absent

- V. Scheduled Items:**
  - A. New Business:**
    - 1. Appointments to Vacancies
      - a. Planning Board – Term to 6/30/23 – (1)  
Scott Grady
      - b. Budget Committee – Term to 6/30/23  
Scott Grady  
Edwin West
      - c. Board of Appeals – Term to 6/30/23  
Marion Bowman

d. Board of Assessment Review – Term to 6/30/23  
Edwin West

Moved by: Michael Pushard to appoint the individuals above to the committees named for a term of 1 year

2<sup>nd</sup>: Jason Mills

Vote: 2 for 1 absent

2. Regular Appointments

a. Road Advisory Committee – 6/30/25 – (1)  
Jacob Soucy

b. Cemetery Maintenance Committee – 6/30/24 – (1)  
Scott Grady

Moved by: Michael Pushard to appoint Jacob Soucy to the Road Advisory Committee for the term of 3 years

2<sup>nd</sup>: Jason Mills

Vote: 2 for 1 absent

Moved by: Michael Pushard to name Scott Grady to the Cemetery Maintenance Committee for the term of 2 years

2<sup>nd</sup>: Jason Mills

Vote: 2 for 1 absent

**B. Old Business: NONE**

**VI. Legal:**

A. Review Contract for New Manager and Approve

**will be brought before next meeting with corrections**

B. 2021 – 22 Budget Overdrafts and Carry Forwards

Moved by: Michael Pushard to use funds from Undesignated Fund Balance to cover overdraft in Solid Waste and Recycling Budget in the amount of \$2,289.19

2<sup>nd</sup>: Jason Mills

Vote: 2 for 1 absent

Moved by Michael Pushard to approve the use of \$3,050.00 from Legal Services/Fees carry forward along with \$1,450.00 from Selectboard Expense

Contingency Fund to cover the expense of the removal/destruction of a camper trailer from Hillcrest Dr. paid to All Mighty Waste.

2<sup>nd</sup>: Jason Mills

Vote: 2 for 1 absent

Moved by: Michael Pushard to carry forward the amount of \$15,000 from Sand and Salt Budget as well as the amount of \$10,000.00 from Other Services Budget to Salt Shed Reserve Account.

2<sup>nd</sup> Jason Mills

Vote: 2 for 1 absent

C. Adopt Resolution authorizing Cheryl Mitchell to endorse checks.

Moved by: Michael Pushard to rescind previous motion made at the June 22, 2022 meeting to name Sheri Truman, Assist Chair as signer on the town checks

2<sup>nd</sup>: Jason Mills also rescinded his 2<sup>nd</sup>

Vote: 2 for 1 absent

Moved by: Michael Pushard to adopt a resolution authorizing Cheryl Mitchell, Clerk/Treasurer as individual to sign town checks.

2<sup>nd</sup>: Jason Mills

Vote: 2 for 1 absent

D. Sign Ordinance Review

Board to review further

## **VII. Written Communication: None**

### **VIII. Verbal Communication:**

A. SVRSU #12 School Board

B. Boards and Committees

C. Summer Intern

Alden Hallett, brought forth some additional recommendations and corrections to town ordinances.

D. Board of Selectmen/Assessors Comments and Concerns

**IX. Executive Session:**

**X. Adjournment:**

Moved by: Jason Mills to adjourn 7:40

2<sup>nd</sup>: Michael Pushard

Vote: 2 for 1 absent

Approved by the Selectboard on September 14, 2022

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Michael Pushard

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Sheri Truman

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Jason Mills