

Chelsea Selectboard Meeting Minutes
June 22, 2022
Chelsea Town Office

I. Call meeting to order:

The regular meeting was called to order at 6:30PM by _Michael Pushard.

Selectboard present in person included: Michael Pushard, Sheri Truman and Jason Mills.

Public present in person included: Scott Tilton, Cheryl Mitchell, Alden Hallett, Sherrill Hallett, Jake Soucy, Marion Bowman and Dot Grady

II. Public Comment on Items Not on Agenda: None

III. Adjustments to the Agenda: None

IV. Consent Agenda:

- A. Accounts Payable Warrant #56 in the amount of **\$10,406.35**
- B. Accounts Payable Warrant #57 in the amount of **\$42,878.37**
- C. June 8, 2022 Selectboard Meeting Minutes w/ Executive Session
- D. June 15, 2022 Selectboard Meeting Minutes

A motion was made by Sheri Truman that was seconded by Jason Mills to Approve Consent Agenda Items A, B, C & D as presented. The vote was unanimous of those present and voting.

V. Scheduled Items:

- A. **New Business – None**

B. Old Business –

1. Transfer of John Bernier Fund to Chelsea PTA

A motion was made by Jason Mills that was seconded by Sheri Truman to Transfer the balance of the John Bernier Fund as of June 30, 2022 with interest earned after June 30 as determined by the auditor. (Approx. balance \$12,782.00 plus any interest). The vote was unanimous of those present and voting.

2. Update on new Town Manager Hiring

Chair Michael Pushard updated, that the new Town Manager has been hired and the projected start date will be September 6, 2022.

VI. Legal:

A. Winter Roads Maintenance Contractor

A motion was made by Jason Mills that was seconded by Sheri Truman to award the Winter Road Maintenance Bid to M. B. Contracting at the following rate: Year One: 195,000 Year Two: 200,000 Year Three: 205,000 with an option for Year 4. The vote was two in favor and Pushard recusing himself.

B. Appointment of Treasurer

A motion was made by Michael Pushard that was seconded by Sheri Truman to name Cheryl Mitchell as Interim Treasurer effective June 27th until the time when new TM arrives and makes her assignments. The vote was unanimous of those present and voting

C. Appointment of Chelsea's Motor Vehicle Registration Agent

A motion was made by Michael Pushard that was seconded by Sheri Truman to name Cheryl Mitchell as Chelsea's Motor Vehicle Registration Agent effective June 27 until the time when new TM arrives and makes her assignments. The vote was unanimous of those present and voting

D. Appointment of Chelsea's Inland Fisheries and Wildlife Agent

A motion was made by Michael Pushard that was seconded by Sheri Truman to name Cheryl Mitchell as Interim Inland Fisheries and Wildlife Agent until the time when new TM arrives and makes her assignments. The vote was unanimous of those present and voting

E. Corporate Authorization Resolution – BSB

A motion was made by Michael Pushard that was seconded by Jason Mills to grant Selectboard Vice Chair Sheri Truman with the authority to sign checks with Bangor Savings Bank until which time the new Town Manager arrives and makes her assignments. The vote was 2 – 0 – 1 Truman.

F. Approval of CDBG Loan Final Payment – Ellie Burke

A motion was made by Jason Mills that was seconded by Michael Pushard to require Ellie Burke the young lady who received assistance with her roof make at least 1 more payment in the amount of \$100.00 by September 30th, 2022. The vote was unanimous of those present and voting.

G. Approve the hiring of an Interim Town Manager

A motion was made by Michael Pushard that was seconded by Sheri Truman to name Scott Tilton as the Interim Town Manager until the end of September. The vote was unanimous of those present and voting

H. Tax Acquired Property

- a. Sale of Tinkham Pond Property M7 Lot 31

A motion was made by Michael Pushard that was seconded by Sheri Truman to accept the high bid offered by Jered Ladd in the amount of \$13,500. The vote was unanimous of those present and voting.

- b. Status of remaining properties

I. 2020- 21 Audit Management Letter

The Manager shared the concerns outlined by the auditor to the Selectboard. Steps will be taken to address the concerns

VII. Written Communication:

- A. The Selectboard reviewed the Town Clerk Report
- B. The Selectboard reviewed the Code Enforcement Report
- C. The Selectboard reviewed the Treasurer Report
 - 1. Year to date Expense and Revenue Report
 - 2. Investment Report
 - 3. Natural Gas TIF Expense and Revenue Report
 - 4. Chelsea Heating Assistance Program
- D. The Selectboard reviewed the letter from DEP on PFAS investigation in Chelsea
- E. The Selectboard reviewed the letter from MDOT informing residents of Pavement Milling on River Road and Eastern Ave.

VIII. Verbal Communication:

- A. SVRSU #12 School Board – NONE
- B. Boards and Committees – NONE
- C. Summer Intern: Alden gave the Selectboard a handout of his work performed thus far.
- D. Board of Selectmen/Assessors Comments and Concerns: None

IX. Executive Session: None

X. Adjournment:

A motion was made by Sheri Truman that was seconded by Jason Mills to adjourn the meeting. The vote was unanimous of those present and voting. The meeting was adjourned at 8:30 p.m.

Approved by the Selectboard on July 13, 2022

Michael Pushard

Sheri Truman

Jason Mills