



Agenda
Selectboard Meeting
October 12, 2022
Chelsea Town Office

Board of Assessors Meeting
6:30PM

Selectboard Members in attendance: Chair Michael Pushard and Vice-Chair Sheri Truman
Absent: Selectboard Member Jason Mills

Chair Pushard opened the Board of Assessors meeting at 6:30PM.

1. Sign Certificate of Recommitment and Certificate of Settlement for the Town of Chelsea's taxes

Town Manager Landes explained the detail surrounding the certificate of recommitment and the certificate of settlement. Former Manager Tilton would be relieved of his duties and responsibilities to collect taxes committed to him.

Action: Chair Pushard motioned to recommit and certify the Town of Chelsea's taxes from former Manager Tilton to relieve him of his responsibility to collect those taxes and to transfer them to Town Manager Landes.

Vice-Chair Truman seconded the motion. No discussion. 2-0-0.

2. Abatement Request – Account #1643

Town Manager explained the abatement request details.

Action: Chair Pushard motioned to grant the abatement to account #1643 in the amount \$106.48.

Vice-Chair Truman seconded. No discussion. 2-0-0.

3. Supplemental Tax Warrant – Map 6 Lot 2 Account #223 - \$1,954.92

Town Manager explained the supplemental tax details.

Action: Chair Pushard motioned to commit the supplemental tax warrant in the amount of \$1,954.92 to account #223.

Vice-Chair Truman seconded. No discussion. 2-0-0.

The Board of Assessors meeting was closed.

Regular Meeting Immediately Following Board of Assessors Meeting

I. Call Meeting to Order | Pledge of Allegiance

Completed prior to the start of the Board of Assessors Meeting.

II. Public Comment on Items Not on Agenda

None

III. Public Hearing:

A. Mughal Palace, LLC, On Premise Liquor License

Chair Pushard opened the public hearing at 6:37pm.

No comment.

Chair Pushard closed the public hearing at 6:38pm.

IV. Adjustments to the Agenda

None

V. Approval Consent Agenda Items:

A. Payroll Warrant #18 in the amount of \$TBD

B. A/P Warrant #17 in the amount of \$TBD

C. September 28, 2022 Selectboard Meeting Minutes

An update to the warrants: Payroll warrant #18 in the amount of \$9,665.19.

Accounts payable #19 in the amount of \$287,451.02.

Action: Chair Pushard motioned to approve articles A and B on consent agenda as read.

Vice-Chair Truman seconded. No discussion. 2-0-0.

Item C consent agenda item will be reviewed at the next meeting due to absence of Selectboard Member Mills.

VI. Scheduled Items:

A. New Business:

1. Discussion with Superintendent Tuttle regarding deed complications

Superintendent Tuttle gave a brief overview of the complications of the transfer of a deed for the Town Office property. The school board was cautious and chose not to approve the transfer until a clear deed can be established regarding deed covenants.

There were questions surrounding the septic and a boundary survey being included in the process. Manager Landes will work with the town's attorney and Congressional representation regarding the possible covenant of the property being for educational purposes only.

2. Approve the 2022-2023 School Transportation Agreement
3. Consideration of On Premises Liquor License for Mughal Palace, LLC.
4. Discussion of formation of a committee to plan 175th year celebration of Chelsea in 2026
5. Discussion of trash issues at Butternut Park | Ferry Road
6. Discussion surrounding the Tree Lighting Ceremony
7. Discussion surrounding Birmingham Road Property
8. Discussion surrounding possible closure of office on election day November 8, 2022
9. Brief discussion surrounding goals for Town Manager and Board

B. Old Business:

1. NONE

VII. Legal:

- A. NONE

VIII. Written Communication:

- A. Town Manager Report
- B. Town Clerk Report
- C. Code Enforcement Report
- D. Animal Control Report

IX. Verbal Communication:

- A. Town Manager
- B. SVRSU #12 School Board
- C. Boards and Committees
- D. Municipal Officers/Assessors Comments and Concerns

X. Executive Session:

- A. None

XI. Adjournment