



Beyond Grateful

Dear Select board members,
Age-Friendly Chelsea Committee
wishes to thank you for
providing the funding to
support community activities
such as the Summer Concert
Series.

By working together, we ensure
that Chelsea remains the best
place to work and live and play!
Loni Milner - Secretary

Age-Friendly Chelsea
560 Togus Rd
Chelsea ME 04330



Town of Chelsea
Selectboard

GUIDING THE KENNEBEC VALLEY FORWARD

IMPACT

2032

HOW TO MAKE AN IMPACT

➤ What is Impact2032?

Impact2032 is a community-wide effort to establish ten-year goals in health, education and financial stability under a shared vision for Kennebec County.

Impact2032 is not a program—it is a driving movement that unites community members to accelerate change. It is a deeply coordinated and collaborative effort led by United Way of Kennebec Valley and driven by community leaders from the business, nonprofit and government sectors.

Why Impact2032?

There is plenty of good happening across Kennebec County, but we recognized that organizations aren't always moving in the same direction toward the same goals.

While Kennebec County is a great place to live, work and play, not everyone is doing well. Too many of our neighbors cannot afford their basic needs, too many of our youth are falling behind in school and too many community members are dying early from preventable causes.

➤ Join Impact2032

- STEP 1 { Endorse: You and/or your organization sign(s) a Statement of Endorsement to affirm your support of Impact2032.
- STEP 2 { Advance: You and/or your organization shares the strategies you use or will be using to work towards the community vision of Impact2032. You decide how you can make the biggest difference in the community!
- STEP 3 { Evaluate: You and/or your organization can report out to determine the effectiveness of your work and share results of Impact2032 with the community.

info@impact2032.org

GUIDING THE KENNEBEC VALLEY FORWARD

IMPACT

2032

GOALS BY 2032



Vision for Health

Children and adults in Kennebec County will have opportunities to engage in healthy behaviors and leverage prevention and wellness services.

Measurement: Years of potential life lost before age 75 per 100,000 population.

DECREASE

Baseline: 7,287.7 → Goal: 6,900



Vision for Education

Children and families in Kennebec County will have access to quality early learning experiences prior to kindergarten.

Measurement: Percentage of 3rd graders who score at or above state expectations for reading.

INCREASE

Baseline: 82.6% → Goal: 87%



Vision for Financial Stability

Adults and families in Kennebec County will have employment, income and resources to achieve financial stability.

Measurement: Percentage of households paying more than 30% of household income for housing (rent or mortgage, plus utilities).

DECREASE

Baseline: 27.5% → Goal: 23%

info@impact2032.org

GUIDING THE KENNEBEC VALLEY FORWARD



STATEMENT OF ENDORSEMENT

Kennebec County needs people like you who want to support a better future for ourselves and our community members.

Impact2032 establishes a vision for health, education and financial stability to improve lives in Kennebec County. We recognize that individuals and organizations across business, nonprofit and government sectors must work collectively to create the most significant and meaningful impact in our communities. Only when we come together can we acknowledge the needs, understand efforts that are underway and adjust or build systems to enhance the quality of life for everyone.

I and/or my organization believes in the value of communities working together to accelerate change and therefore endorses the visions of Impact2032.

➤ I am pledging for: **My Organization** **Myself** **Both**

Signature:

Date:

Name:

Title:

Contact Information:

Name:

Title:

Organization:

Address:

Phone:

Email:

➤ Please indicate which areas you have interest in. **Health** **Education** **Financial Stability**

➤ **What happens next?** We will be in touch with you directly to schedule a meeting about next steps. We will support you in determining ways you and/or your organization can shift from "endorse" to "advance" by developing an Impact2032 Plan. As part of the plan, we will help you identify what things you already have in place, what new things you may want to implement, and who you may want to connect with in the community. Each Impact2032 Plan will look very different depending on the nature and capacity of each organization.

info@impact2032.org

VISION FOR HEALTH

Children and adults in Kennebec County will have opportunities to engage in healthy behaviors and leverage prevention and wellness services.

Measurement: Years of potential life lost before age 75 per 100,000 population.

Baseline: 7,287.7 → Goal: 6,900



Desired Outcomes for HEALTH

Children and adults will have...

1. Resources to participate in behaviors that promote health and wellness.

2. Access to prevention and wellness services for improved health outcomes.

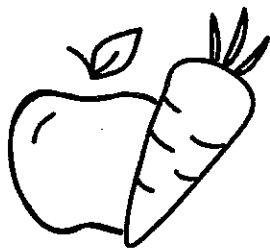
3. The ability to achieve optimum health regardless of social and economic barriers.

OUTCOME 1:

Children and adults will have resources to participate in behaviors that promote health and wellness.



Baseline Measurements:



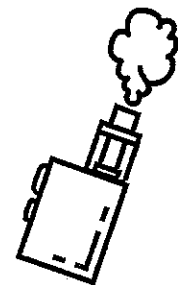
20.6% **12.4%**
Middle School High School

Percentage of students who eat fruits and/or vegetables five or more times a day.



25.9% **22.6%** **51.9%**
Middle School High School Adults

Percentage of students and adults who engage in recommended levels of physical activity.



5.9% **30.9%**
Middle School High School

Percentage of students who use any tobacco (including electronic vaping products).

Key Strategies:

- ♥ Increase the availability of healthier food and beverage choices in all places where food and beverages are sold or served.
- ♥ Create opportunities for achieving recommended levels of physical activity throughout each day.
- ♥ Increase public communications that support the consumption of healthier food and beverages and physical activity.
- ♥ Educate and train health professionals to link community members to resources for quitting tobacco.
- ♥ Advocate for, develop and strengthen smoke- and tobacco-free policies.
- ♥ Develop workplace strategies to encourage exercise, healthy diets, and smoking cessation amongst employees.
- ♥ Develop local strategies to make outdoor exercise and walkability convenient for residents.

OUTCOME 2:

Children and adults will have access to prevention and wellness services for improved health outcomes.



Baseline Measurements:



7.5%

Percentage of adults who experience current symptoms of depression.



18.6

Number of suicide deaths per 100,000 population.



39.9

Number of overdose deaths per 100,000 population.



65.2%

Percentage of insured children under age 21 who received preventive dental care.



212.4

Number of cardiovascular disease deaths per 100,000 population.

Key Strategies:

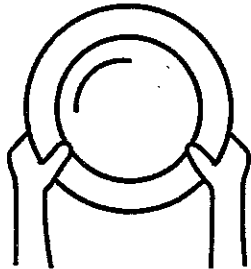
- ♥ Teach coping and critical thinking skills to help people overcome stress and adversity.
- ♥ Improve access to and delivery of physical and behavioral health care.
- ♥ Increase access to or knowledge of substance use recovery services (via messaging campaigns, workplaces, etc.).
- ♥ Support expansion of substance use services, such as recovery coaches and NARCAN training for diverse groups in the community.
- ♥ Advocate for policies that reduce access to substances and lethal means among at-risk individuals.
- ♥ Provide information and support for schools and early learning programs to establish and/or improve oral health services.
- ♥ Advocate for state-level initiatives to increase preventive oral health care availability to children.
- ♥ Offer affordable dental insurance to employees and their families so that they can access preventive care.
- ♥ Fund community organizations that will advance primary prevention activities and support individual behavior change.
- ♥ Improve consumer knowledge of health risks associated with certain behaviors or conditions.

OUTCOME 3:

Children and adults will have the ability to achieve optimum health regardless of social and economic barriers.

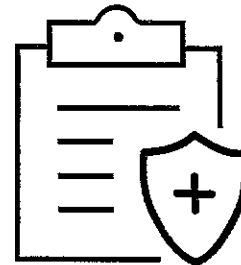


Baseline Measurements:



12.9%

Percentage of residents who are food insecure.



6.8%
All residents

16.4%
People of color

16.5%
People at or below
200% of poverty

Percentage of people who do not have health insurance coverage.

Key Strategies:

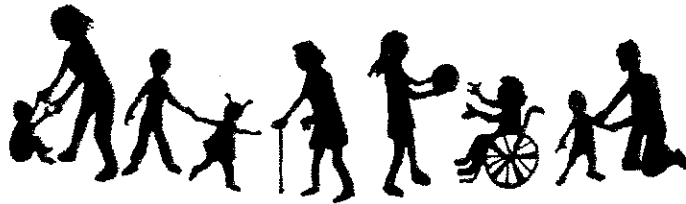
- ♥ Focus food distribution on the most food insecure areas of Kennebec County.
- ♥ Identify individuals experiencing food insecurity who are not receiving help and provide them with education and connections to local resources.
- ♥ Promote policies and programs that support connecting individuals and families to health care coverage.
- ♥ Advocate for employers to cover the costs of individual health insurance for those who cannot afford it.

VISION FOR EDUCATION

Children and families in Kennebec County will have access to quality early learning experiences prior to kindergarten.

Measurement: Percentage of 3rd graders who score at or above state expectations for reading.

Baseline: 82.6% → Goal: 87%



Desired Outcomes for EDUCATION

Children and families will have...

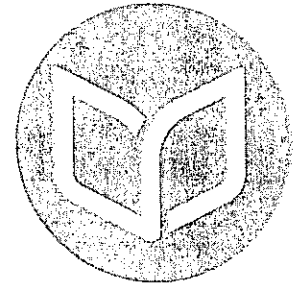
1. Opportunities to develop literacy and language skills to support school readiness.

2. Resources needed to promote their social and emotional development.

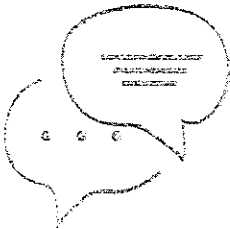
3. Basic health and safety needs met to be ready for learning.

OUTCOME 1:

Children and families will have opportunities to develop literacy and language skills to support school readiness.

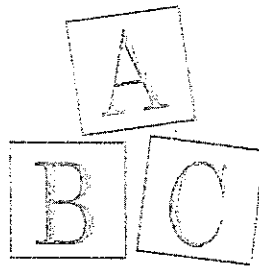


Baseline Measurements:



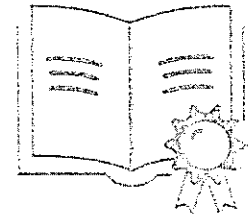
83.9%

Percentage of children who meet the standard for the language domain in local Head Start programs.



48.0%

Percentage of four-year-old children enrolled in public prekindergarten.



87.4%

Non-economically disadvantaged

75.5%

Economically disadvantaged

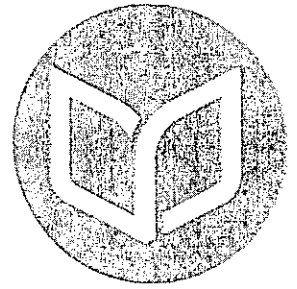
Percentage of all 3rd graders who score at or above state expectations for reading.

Key Strategies:

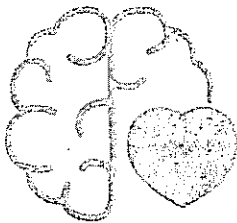
- Incorporate literacy component into early childhood education staff training and into curriculum for children.
- Expand community-based opportunities for children to access books and tools that support reading.
- Encourage reading mentors for students and promote shared reading opportunities at all levels.
- Advocate for workplace policies that support parent participation in school activities.
- Promote benefits of Pre-K through pediatricians, dentists, community organizations, workplaces, peer-to-peer advocacy, etc.
- Advocate to reduce barriers to accessing public Pre-K, such as transportation, program schedule, etc.
- Support childcare providers with free or low-cost professional development to improve instructional practices and early childhood teaching and learning.
- Provide financial incentives for people to start or further their education in early childhood education.

OUTCOME 2:

Children and families will have resources needed to promote their social and emotional development.

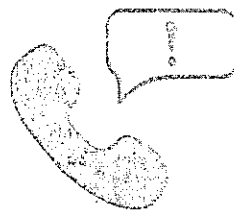


Baseline Measurements:



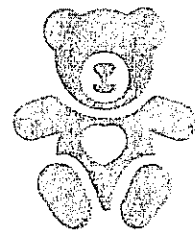
83.1%

Percentage of children who meet the standard for the social and emotional domain in local Head Start programs.



1140

Number of youth-related calls to the Maine Statewide Crisis Hotline.



22.3%

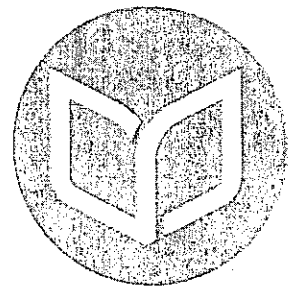
Percentage of high schoolers who have reported four or more Adverse Childhood Experiences (ACEs).

Key Strategies:

- ① Train educators, resources officers, childcare providers, and parents to prevent, understand, identify, and treat adverse childhood experiences (ACEs) and associated resiliency.
- ② Offer comprehensive training for educators, resource officers, and childcare providers to prepare them for working with children and families with complex challenges, including but not limited to trauma, mental health diagnoses, substance use disorders, co-occurring disorders, etc.
- ③ Promote social and emotional curriculum among early childhood education programs.
- ④ Support reducing the impact of toxic stress on children and families.
- ⑤ Provide high-quality childcare with wraparound services for youth and families.

OUTCOME 3:

Children and families will have basic health and safety needs met to be ready for learning.



Baseline Measurements:



6.7%

Percentage of babies born exposed to or affected by substances.



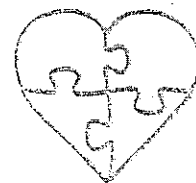
26.7

Rate of substantiated child abuse and/or neglect per 1,000 population.



18.9%

Percentage of children who experience food insecurity.



55.0%

Percentage of children referred for early intervention, special education services that resulted in an active Individualized Education Program (IEP).

Key Strategies:

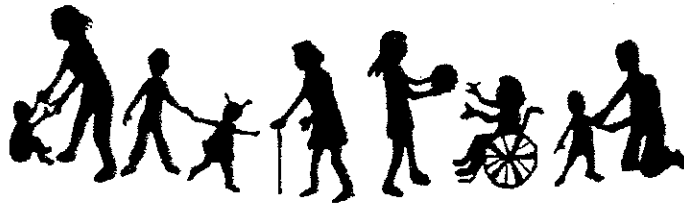
- 1. Educate parents, recovery organizations, education providers and the general community about the risks associated with substance-affected births.
- 2. Increase access to resources to help individuals have a healthy pregnancy.
- 3. Advocate for and connect children and families with appropriate nutrition programs, such as TANF, SNAP, WIC, SSDI, Medicaid, CACFP (Head Start), local food banks, and farmers' markets.
- 4. Specifically educate immigrant families about their eligibility for nutrition programs to protect their health and well-being.
- 5. Provide expanded access to high quality, nutritious food in education and community settings.
- 6. Reduce child abuse and neglect and prevent future risk by providing community education and ensuring safe reporting opportunities.
- 7. Develop coordinated and timely approaches to screening and referral services for childhood developmental or behavioral health concerns.
- 8. Educate parents about the importance of early identification and intervention services.
- 9. Advocate for reduced unmet need or waiting lists for children with special needs.

VISION FOR FINANCIAL STABILITY

Adults and families in Kennebec County will have employment, income, and resources to achieve financial stability.

Measurement: Percentage of households paying more than 30% of household income for housing (rent or mortgage, plus utilities).

Baseline: 27.5% → Goal: 23%



Desired Outcomes for FINANCIAL STABILITY

Adults and/or families will have...

1. A degree or credential of value to become employable.

2. The income to be financially stable.

3. The ability to afford and access services to be financially independent.

OUTCOME 1:

Adults will have a degree or credential of value to become employable.



Baseline Measurements:



86.3

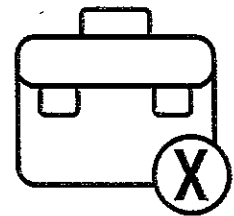
High school graduation rate.



10.9%
Associate's

17.2%
Bachelor's

Percentage of adults age 25+ who earn a degree.



4.0

Unemployment rate.

Key Strategies:

- Establish district-level policies and practices that provide targeted supports for students most at risk for non-advancement.
- Encourage the creation of opportunities for students to stay connected to school and community.
- Promote career education through opportunities for mentorship and job training.
- Encourage multiple career paths to support the full spectrum of educational attainment levels.
- Increase targeted supports to students who are traditionally marginalized to support post-secondary enrollment.
- Support college aspirations through financial planning and education for students and families.
- Offer tuition assistance programs and paid time to encourage employees to further their education.
- Create opportunities for coordination between current education initiatives to unify and strengthen efforts on a broader scale.

OUTCOME 2:

Adults and families will have the income to be financially stable.



Baseline Measurements:



7.6%

White, non-Hispanic

20.6%

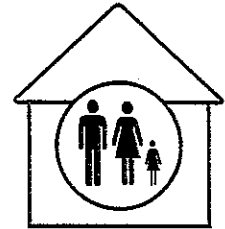
People of color

Percentage of households who have income below the federal poverty threshold.



\$55,365

Median household income.



46.0%

Renters

22.6%

Homeowners

Percentage of residents who pay more than 30% of household income for housing (rent or mortgage, plus utilities).

Key Strategies:

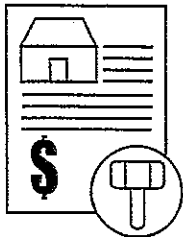
- Advocate for employment opportunities and livable wages, especially for people of color.
- Attract businesses that offer stable, quality jobs with a livable wage and a comprehensive benefits package.
- Advocate for people to have safe and affordable housing near employment opportunities.
- Create and expand opportunities to increase household income.

OUTCOME 3:

Adults will have the ability to afford and access services to be financially independent.

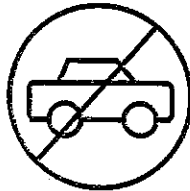


Baseline Measurements:



726

Number of evictions.



8.1%

Percentage of households that have no vehicle available.



69.8%

Percentage of parents of children under age 6 who are in the workforce.



20.1%

Percentage of residents who have a subprime credit score (under 660).

Key Strategies:

- ④ Educate tenants and landlords about community resources available to ensure financial stability on both sides.
- ④ Ensure people have supports to enter and remain in the workforce, including childcare and transportation.
- ④ Advocate for increased public transportation opportunities or private ride share availability and access.
- ④ Encourage individuals to access current trainings or programs that teach job preparation skills.
- ④ Establish easily accessible hubs to learn and practice soft skills (communication, appropriate behavior, interview skills, etc.) to become employable.
- ④ Encourage financial literacy education in high schools and increase opportunities for financial coaching in adulthood.
- ④ Establish programs with accountability measures, education, and opportunities to build credit for individuals with little to no credit.

Please return this AGREEMENT, when completed, to:

Maine Department of Transportation
ATTN.: George Macdougall, Contracts & Specifications Engineer
#16 State House Station, Child Street
Augusta, Maine 04333-0016

Project No.: 2576500 & 2576700
Location: Chelsea

Pursuant to 29-A MRSA § 2382, the undersigned municipal officers of the Town of Chelsea agree that a construction overlimit permit will be issued to the Contractor for the above-referenced project allowing the contractor to use overweight equipment and loads on municipal ways.

The municipality may require the contractor to obtain a satisfactory bond pursuant to 29-A MRSA § 2388 to cover the cost of any damage that might occur as a result of the overlimit loads. If a bond is required, the exact amount of said bond should be determined prior to the use of any municipal way. The MaineDOT will assist in determining the amount of the bond if requested. A suggested format for a general construction *overlimit bond* is attached. A suggested format for a construction *overlimit permit* is also attached. This construction overlimit permit does not supersede rules that restrict the use of public ways, such as posting of public ways, pursuant to 29-A MRSA § 2395.

The maximum speed limit for trucks on any municipal way will be 25 mph (40 km per hour) unless a higher speed limit is specifically agreed upon, in writing, by the Municipal Officers.

TOWN OF CHELSEA
By the Municipal Officials

City of Augusta, Maine

and

Municipality of

MUTUAL AID AGREEMENT

AGREEMENT made this 13th day of July , 2022, by and between the CITY OF AUGUSTA and Municipality of Chelsea, municipal corporations located in the COUNTY OF KENNEBEC, STATE OF MAINE.

WITNESSTH

WHEREAS, by virtue of 30-A.M.R.S.A. Chapter 153 Section 3156, the parties by their municipal officers hereby resolve that their fire departments are authorized to give such aid, and in furtherance of this resolve, the parties agree as follows:

1. In the event that in the judgment of the Fire Chief or other officer in charge of the fire department of any party, a fire or other emergency is occurring or is about to occur in their municipality of such magnitude that it can not be adequately controlled by local firefighting equipment and personnel, said officer may call on the other Party's department o furnish available firefighting equipment and personnel for use; either (1) in combating the fire or other emergency or (2) as a standby reserve to meet all other calls that may occur before the local firefighting force is free to take care of the.
2. Upon receipt of such a call, the aiding fire department shall furnish such equipment and personnel as may be available for the stricken municipality except that said aiding fire department shall always be permitted to retain sufficient firefighting equipment and personnel to fight any fire or meet any emergency within its own boundaries that may be reasonably anticipated.
3. Whenever any fire department responds to a fire or emergency in another municipality, all companies shall report to the chief or other incident commander of the municipality requesting aid and receive an assignment. The aiding fire department shall operate under the direction of the chief or other incident commander of the municipality requesting aid until dismissed. Each individual company shall operate under the immediate supervision of its own officers.
4. (a) Each party is responsible for damage to and loss of it's own equipment.

(b) Each party will provide workers' compensation insurance to cover its own personnel for compensable injuries arising out of aid rendered under the Agreement. Each party will maintain

sufficient liability insurance on its vehicles and other liability insurance consistent with the limits on liability in the Maine Tort Claims Act.

(c) Each party will be responsible for the legal consequences of its own negligence to the extent provided by law. It is understood that any liability to third parties caused by the negligence or fault of the incident commander or chief of the community requesting aid, shall to that extent be the responsibility of the community requesting aid.

5. Services performed by any Party to this Agreement shall be rendered without cost or reimbursement to such Part, except that should the municipality receiving aid be reimbursed for expenses incurred through sources other than town funds, such as forest fires and hazardous materials incidents, division of such fund among any and all responding departments shall be made as the chiefs of those departments may determine with proper documentation.
6. It is recognized that in certain situations, such as structure fires, mutual aid is more effective when prearranged ("automatic aid"). The parties hereby authorize their fire departments to establish procedures that prescribe automatic responses by an aiding party.
7. To further enhance the implementation of this mutual aid agreement the chiefs of the respective municipalities are authorized to provide for training with other departments either inside or outside of their own municipality.
8. This Agreement shall become effective upon date hereof and shall remain in force an effect until cancelled by mutual agreement of the Parties hereto, or by (30) thirty days written notice by any party to the others.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first written above.

Dated: _____

Dated: _____

AUTHORIZED REPRESENTATIVE
Michael Pushard

AUTHORIZED REPRESENTATIVE

WITNESSED BY

WITNESSED BY

STATE OF MAINE

MUNICIPAL QUIT CLAIM DEED

THE INHABITANTS OF THE TOWN OF CHELSEA, MAINE, a body corporate and politic, located at Chelsea, County of Kennebec, State of Maine, for consideration paid, release to **Jered D. Ladd and Katie I. Ladd** of 442 Nelson Road, Chelsea ME, 04330, County of Kennebec:

The land and any buildings shown as Map 7 Lot 31 of tax maps prepared by Aerial Survey and Photo, Inc. of Norridgewock, Maine for the Town of Chelsea. Being the same premises described in a deed recorded at the Kennebec Registry of Deeds at Book 8708 Page 0342 Meaning and intending to convey any interest the Inhabitants of the Town of Chelsea may have acquired by virtue of the following undischarged tax lien(s) and tax foreclosure:

2017 Tax Lien recorded August 22, 2018 in the Kennebec County Registry of Deeds in **Book 13006 Page 115**

2018 Tax Lien recorded September 9, 2019 in the Kennebec County Registry of Deeds in **Book 13323 Page 34**

The said Inhabitants of the Municipality of Chelsea have caused this instrument to be signed in its corporate name by Michael Pushard, Sheri Truman and Jason Mills its Selectboard, duly authorized, this 13th day of July 2022.

Witness

Sheri Truman

Witness

Michael Pushard

Witness

Jason Mills

STATE OF MAINE
KENNEBEC, ss

July 13, 2022

Then personally appeared the above-named Sheri Truman, Jason Mills and Michael Pushard, Selectboard of said body corporate and politic, and acknowledged the foregoing instrument to be their free act and deed in their said capacity and the free act and deed of said body corporate and politic.

Before Me,

Cheryl L. Mitchell
Notary Public

Chelsea 11050

Last year's (FY2022) LRAP Funds of \$ 27,600

As a result of 2007 Legislative inquiries and discussions focused on LRAP, MaineDOT needs to collect additional information on the uses of LRAP funding of all Maine municipalities, counties, and Indian reservations. This form is intended to be simple and provide an easy method to collect information on the use of over \$20 million per year by local agencies.

As noted on the front side of this form, LRAP funding can only be spent on capital improvements.

A **capital improvement** is defined as "any work on a road or bridge which has a life expectancy of at least ten years and restores the load-carrying capacity." Examples of eligible "capital" activities are defined as follows:

1. Medium to heavy overlays which improve the strength and ride quality (minimum 1 inch lift on a shimmed surface), pavement and/or base recycling, pavement cold planning and resurfacing
2. Road reconstruction or rehabilitation
3. Gravel road grade-raising or paving
4. Single culvert replacements or a series of drainage improvements
5. * Traffic signal or sign installation and/or replacements
6. * Sidewalk construction or reconstruction
7. * Heavy ditching, under drain and catch basin installation or total system replacement, permanent erosion control
8. * Wetland mitigation
9. * Guardrail installation
10. Bridge or minor span replacement and rehabilitation
11. Any bridge repair activities with a ten-year life
12. Local share of a Municipal Partnership Initiative (MPI) project on a state road
13. Debt financing/bond repayment for past capital improvements to public roads
14. The urban match component of any federal-aid project
15. "Banking it" to save up for a future project
16. Other (explain)

* Some of the categories of work (# 5, 6, 7, 8 & 9) qualify as capital improvements, but must be done in conjunction with roadway reconstruction/rehabilitation.

The "funds spent" (LRAP ONLY) below must add up to at least the amount of your FY-22 LRAP payment (shown on top of this page). There is no need to account for more than that amount.

All information must be filled in or the form will be returned.

1. Road Name: mud mill Funds spent on Capital Improvements: \$ 27,600 +
*Type of Capital Improvement: see above, list all numbers that apply: 1
*Length of Capital improvement (miles or feet): * 27 miles or _____ feet
2. Road Name: _____ Funds spent on Capital Improvements: \$ _____
*Type of Capital Improvement: see above, list all numbers that apply: _____
*Length of Capital improvement (miles or feet): _____ miles or _____ feet
3. Road Name: _____ Funds spent on Capital Improvements: \$ _____
*Type of Capital Improvement: see above, list all numbers that apply: _____
*Length of Capital improvement (miles or feet): _____ miles or _____ feet

OPTIONAL: What was your municipality's TOTAL SUMMER CAPITAL IMPROVEMENT EXPENSES for FY-22 (including LRAP payments)? \$ _____

NO LRAP payment can be made until a completed form (BOTH SIDES) is received by MaineDOT- Community Services Division.

MAINE DEPARTMENT OF TRANSPORTATION
LOCAL ROAD ASSISTANCE PROGRAM (LRAP)
CERTIFICATION 2022-2023 (FY23)
MUNICIPALITY of Chelsea 11050

To be eligible to receive FY-23 LRAP funds, each Municipality must **certify that the funds will be used in a manner consistent with Chapter 19 of Title 23.** Effective July 1, 2013, as defined by Title 23, §1803-B.1.A, **“funds must be used for capital improvements ... or for capital improvements to state aid minor collector highways and state aid major collector highways as described in section 1803-C.”** Effective July 1, 2008 municipalities must provide information on what capital improvements were done with the FY-22 (July 1, 2021 to June 30, 2022) LRAP funds received by the municipality. ****Please report this at the bottom on the back side of this form.**

It is estimated that the municipality of Chelsea will receive by December 1, 2022, one payment of \$ 27,448 for the fiscal year beginning July 1, 2022. Notification will be made in the event of any change.

As of 2014, the total statewide LRAP allocation is 9% of MaineDOT’s portion of the Highway Fund. This means that the disbursements to municipalities rise and fall with MaineDOT’s budget.

We, the undersigned municipal officers or designee (i.e. Town Manager) of the municipality of Chelsea do hereby certify that funds received from the Local Roads Assistance Program for the fiscal year 2022-2023 will be used only for uses as stated above. *We also certify that the previous year’s funds were spent on the projects listed on the back of this form.*

Signed X _____ Date 7/13/22 Signed X _____ Date 7/13/22
Signed X _____ Date 7/13/22 Signed _____ Date / /

Please print below the name, title, and phone of the person to contact for the information on this form and the email for the town/city official responsible.

Name: Scott Tilton Title: Int. Town Mgr Tel: 207-582-4802
Municipality E-mail Address chelseamanager@chelseamaine.org

If your address **has changed in the last year** (and you have NOT signed up for electronic fund transfer (EFT), we must have the new address for you to receive your funds.

Address: N/A
Town: _____ State: _____ Zip Code: _____

Prior to November 1, 2022, (see cover letter), please return this completed form (BOTH SIDES) by US mail or email, to: (FAXES ARE NO LONGER ACCEPTED)

Carrie Castonguay
MaineDOT- Community Services Division
16 State House Station
Augusta, Maine 04333-0016
Tel. (207) 624-3265, or carrie.castonguay@maine.gov

NO LRAP payment can be made until a completed form (BOTH SIDES) is received by MaineDOT- Community Services Division.

Over please

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN TOWN OF CHELSEA AND
SCOTT TILTON**

This Agreement is made on this 5th day of July, 2022 by and between the Town of Chelsea (“Town”) and Scott Tilton (“Tilton”).

Town and Tilton agree as follows:

1. Scope of Services. Tilton will work remotely for the Town as an Interim Town Manager (“Interim”) until the Town hires a permanent Town Manager. The Interim will work twenty-four hours per week and will attend Selectboard meetings remotely.
2. Term of Agreement. Tilton will begin work as an Interim on July 5, 2022 and will continue until September 30, 2022, or such time as a new Town Manager is named and starts work, or until such time as the Agreement is terminated in accordance with Section 5 of this Agreement.
3. Compensation. Professional services will be paid at a rate of \$40 per hour, plus reimbursement of expenses if asked by the Town to travel. Town agrees to reimburse Tilton for the reasonable costs of office supplies that Tilton requires to complete work. No other benefits of any kind will be paid. The payment for professional services will be made bi-weekly through the Town’s payroll. Reimbursable expenses will be paid through Accounts Payable and after receipt of a reimbursement request from Tilton.
4. Insurance. The Interim will be working for and under the direction of the Chelsea Selectboard and will be covered by the Town’s General Liability and Professional Liability coverage to the extent applicable to a permanent employee.
5. Termination. Town may terminate this Agreement at any time with written notice of such termination to Tilton. Tilton may terminate this Agreement at any time with written notice of such termination to Town. Tilton shall be compensated for all services rendered up to the date of written notification of termination.

6. Notices. All notices required or permitted under this Agreement shall be in writing and shall be deemed sufficiently served if sent by First Class mail addressed as follows, or such other address as may be designated from time to time:

If to Town: Town of Chelsea
 560 Togus Road
 Chelsea, ME 04330

If to Tilton: Scott Tilton
 8 Hay Pasture Ct
 Catonsville, MD 21228

7. Amendment. Both parties to this Agreement understand the current assumptions supporting this Agreement may change and that the parties must therefore exhibit flexibility, including a willingness to entertain and execute amendments. Amendments may only be executed with the mutual consent of the parties to this Agreement.

In witness whereof, Town and Tilton have each caused this Agreement to be signed.

Town of Chelsea

Scott Tilton

By: Michael Pushard
Its: Selectboard, Chair

Scott Tilton
Interim Town Manager

DEPUTY CLERK REPORT

JUNE 2022

In the month of June, I processed the following:

ATV, Boats, Snowmobiles Registrations -	\$ 3,288.55
Building & Plumbing Permits -	\$ 2,839.20
Motor Vehicle Registrations -	\$ 83,239.71
Dog Registrations -	\$ 189.00
Personal Prop., Real Estate, Tax Lien -	\$ 21,284.72
Vital Records, Births, Deaths, Marriage -	\$ 84.00
Misc. Fees, Town, State Monies, Fire Dept Donations	
State Reimb., Chelsea donations -	\$146,347.33

Respectfully,



Brenda Arnold

Deputy Clerk

June 2022 Chelsea CEO Report

Plumbing Permits- 4

Office hours- 16

Emails: 56 Read/44 Sent Out

Septic Permits- 3

Occupancy permits- 1

Building Permits- 15

Miscellaneous Forms Signed- 3

Demolition Permits- 0

Phone Calls on Code Questions- 81

Plumbing/Septic Inspections- 3

COLLINS ROAD UPDATE: I executed a search warrant to inspect a mobile home for violations and safety hazards. CEO Roberts and I did reports and returned those reports back to the court as required upon execution of a search warrant. Mark Robert Alternate CEO and certified building inspector was present, ACO for the dogs, Kennebec Sheriff's Office and myself. The next step is to ask the courts for a demolition order and order of abatement. If this is approved, we will schedule a demolition date. A warrant was needed in this case because the owner would not let me inspect the interior of the home after seeing several health and safety hazards outside the residence.

HALLOWELL ROAD: A building permit has been approved for an addition on an existing garage. This will be a commercial metal working facility. I did a site visit recently and the ground work is done and cement will be poured soon.

WELLMAN ROAD: Recently I received a complaint of a residence that has a lot of junk, trash and various material in the dooryard. I went and investigated. I spoke with the owner who said he has had a hard time finding someone to drop off a dumpster there. I provided him with some resources. I followed up recently and he has a dumpster there now. I will be asking for permission to inspect the residence for health and safety reasons. If entry is refused, I will get a search warrant to check the residence. The structure is a poor shape as can be seen in plain view from the roadway. Presently they get their water from outside and carry it inside the home.

RIVER ROAD: A retail marijuana store has been approved recently by the town after receiving all documentation required by the ordinance.

TRUMAN DRIVE UPADTE: I returned there and checked the mobile home over as a follow up to a previous inspection. There have been some corrections made inside and outside. I advised the owner he needs smoke alarms in the residence a second time. He said he couldn't afford them. I contacted a person in the fire department and they delivered 3 smoke alarms to the owner for installation. The detached garage on the property is in poor shape and needs to be removed and rebuilt. I advised the owner of the same a second time. He said he would work on it.

RIVER ROAD: Construction work has started for a commercial business. The septic system is in and the owner intends on getting this building started soon. It will be a metal working shop for small and large jobs

RIVER ROAD: A building permit has been issued to repair a home to building code and to meet the Town of Chelsea occupancy permit standard that was previously damaged by fire.

HANKERSON ROAD: All inspections have been done to a new residence that has been built over the past few months. I issued an occupancy permit to the owner.

SULYA ROAD: A new home will be placed there by the end of July. The owner has been doing the work to the property in preparation of the new home. I have done the inspections required.

TOGUS ROAD: A licensed owner of a junk yard and recycle yard came into the office and paid their fees as required by the town ordinance. I went to the location and viewed the site.

RIVER ROAD: A resident on River Road is looking for town approval to have a junk yard and recyclers license for his existing business. He was advised of what steps he has to take.

EASTERN AVENUE: A resident now doing business on the south side of Eastern Avenue will be moving his present car dealership location across the street. I have helped them with the required process.

CHENEY ROAD: I received a report from a citizen that she saw numerous furniture items on a Birmingham Road property that was outside. The citizen then saw those same items on a vacant property of Cherney road. I investigated and located the responsible parties and made them remove the items from the Cheney Road property.

RIVER ROAD: I received a complaint of illegal dumping on a River Road property. I went there and investigated. I couldn't find anything recent. Its possible this happened a while ago and could have been covered up but I didn't see any illegal material when I was there.

SEARLES MILL ROAD: I received a complaint from the Chelsea ACO about a residence on Searles Mills Road that the house in in poor condition and her concern is for the animals living there that are reported to be loose frequently. I have been to the residence and no one answered the door. The outside of the residence qualifies for an illegal junk yard under state law, and automotive

graveyard under state law and local ordinance. In doing some investigation I learned that this is a rental property. I will be contacting the land owner and will continue to try contacting the tenants of that residence.

WINDSOR ROAD: A resident on Windsor Road wants to open a small-scale home business nail salon. I advised them to fill out an application and would proceed from there. Once I receive the application I will look to see if it qualifies.

SYLVESTOR DRIVE: A resident has called a few times about his neighbors leaving trash out so when the wind blows it goes in his yard. I let him know his options and suggested he try talking with his neighbor first and we would go from there.

RIVER ROAD: A resident there wants to build on to his existing residence. The property is in shoreland zoning. I met the resident and we discussed what his options would be. I let D.E.P. know as well and the resident may have to get permits from the state to build and remove a tree that's in the way due to the distance to the river high water mark

MCGLAUGHLIN CIRCLE UPDATE: The owner of property there has been in the process for months trying to give her son land. I was advised recently all has been done but the town still doesn't have all required information. I was advised they are waiting for the letter from D.E.P.

TOGUS ROAD: I received a complaint from a resident that their neighbor had a pile of trash outside the door and that they could see rats and complained of an odor. I investigated and the trash was cleaned up.

WINDSOR ROAD: A resident was given warning to clear their yard of junk and junk vehicles in violation of the state automobile grave yard law and the Town of Chelsea ordinance. The resident has not complied and will be sent a certified letter. If the resident does make no effort to be compliant court action will occur.

TRAINING THIS LAST MONTH: Land Use Subdivision Law sponsored by Durward Parkinson's. There will be many changes this year in land use. I'm not aware which ones have and have not passed to date. There is one law that can override the minimum lot size as I understand it required by the town.

PLANNING BOARD: I attended the Planning Board meeting this month. The Solar Ordinance was discussed along with a student that has been assigned to review some of our current ordinances for possible updating. Some of the new laws were discussed concerning how state law may override current town ordinances. One of the solar farm permits is about to expire and I asked the Planning board, "What constitutes a substantial start?"

I have asked the solar company representative for a monetary figure on what they have invested to date. I have not got an answer yet.

My call volume has increased this month and many of the complaints are taking a lot of time. The dangerous building process and junk yard court cases take a lot of time.

JUNE 2022

CHITELSEA ANIMAL CONTROL LOG

STRETCHER PAYMENT (007) 458-8361

DATE	TIME	NAME	LOCATION AND NATURE	ACTION TAKEN	MILES	HOURS
6/2	1:03 PM	David Harris	Was at Town Office & thought he had Russell get out the window	"Libby" I called Hanna Kti. 9 auto sales. Dog was actually home through the fire	0	1/2 HR
6/10	1P	Greg Humbert	Code Person (CEO), he called + I met him at #3 Trueman + Azara Magee	I inspected premises for animal safety. Also roof vaccinated or licensed	5	1 HR
6/11	3:55P	Philip Best	Alexander Drive Brian Wilson's dog loose + harassing him	I went over about 5:40 PM had to get neighbor to get Wilson to come to door	9	1 1/2 HR
6/12	9:31P	Brian Fitton	Calling for Marie Searlea she had her Ex-15's dogs Dogs got in a fight	Over 10 days ago so not real quarantine - Dog not vaccinated or licensed - owner town	0	1/2 HR
6/14	PM	Marie Searlea	Several calls + texts + several long calls Marie Lane	with Kevin Gardner - dogs pick up dogs 6/21 owner	0	1 1/2 HR
6/19	5:05P	Driscolla	529 Toque Rd Need 2 traps for General way	Also Rats across the street at 531 Toque Rd. Took traps out	8	1 HR
6/17	1:30	Self	I stopped on Windward across from Swann's Complaint about Chick	Living in house + going on Swan property across rd. She not in house - Animal Wellness check	10	1/2 HR
6/20	11A	Greg Lambert	CEO called to have me meet him on Colpafer at 66 Collins Rd +		0	15 min
6/21	11:00A	Kayla Sargeant	I was driven by + her dog "Charlie" was in middle of Windsor Rd	64 Windsor Rd I called her. She called + I went out to traps to trap still in me - traps to trap	11	1 HR
6/22	3:30-5:30	Self	met Humbert CEO at 529 Toque Rd.	Also went out to Driscolla to speak on traps to trap	10	2 1/2 HR
6/22	9:40A	Resident	Invited white dog on Beech Hill Rd. I called to see if I could not help	Anthony not his dog I called but could not find a place to wait about 1/2 hr	10	1 1/2 HR
6/22	7:45P	Andrew Cross	Called to say Sodafussell David Harris dog + Harris auto - Rdo 9	In middle of the road there - went to meet him there - took with a Control Pole	14	1/4 HR

STRECHEN 10/1/10
(207) 458-8361

Chelcea
ANIMAL CONTROL LOG

2, JUNE 2022

DATE	TIME	NAME	LOCATION AND NATURE	ACTION TAKEN	MILES	HOURS
6/24	4p	Myna Duceall	Groundhoop seem to be 528 Toigus Rd	Will go set live traps	0	15 min.
6/24	6:30p	Heather Dumont	624 Windsor Rd with 1 cu + small dog from 6:30 Windsor Rd	Hummel Dogs in her yard pooping + "yapping" called Crue Hummel had long talk about fencing on that property line.	0	1 HR
6/29	4:30p	Aiah Lovejoy	Dogs running down Windsor Rd. Balony at 10 Seavers mills Rd. Sather residence called to say Frank Tolson was only about 5 ft high dogs in distress at their house.	Called CEP Umbert property Homebe condoning put dogs in house Took pick out after went talky to Tolson	17	1 HR
6/30	7:59p	Dept. of Public Safety	Called Frank Tolson of the same dogs in window of house in distress from 528 Toigus Rd. Why keep in traps - they groundhoop are back	heat + condoning I asked Hum + Aiah to come to Email me Statements I went out + dogs were loose on Windsor Rd. I took them to KVHS	0	2 HRS
6/30	8:10	self			0	15 min
6/30	1:14p	Myna Duceall			0	
8						
9						
10						
11					99 miles	
12					103 MILES	16 1/2 HRS

440
30 11:55

Totals