

**Chelsea Selectboard Meeting
November 10, 2021 @ 6:30PM
Chelsea Elementary School**

I. Call meeting to order:

The regular meeting was called to order at 6:36PM by Truman.

Selectboard present in person included Sheri Truman and Jason Mills. Michael Pushard was absent and excused

Also present was Scott Tilton, Molly Alexander, Palmer Sargent, Marion Bowman, Carol Belanger, Alec Giffen and Roger Peppard

II. Public Comment on Items Not on Agenda:

Carol Belanger expressed concern and disappointment in the Manager's late request for her help with the November 27, 2021 Community Supper. She agreed to help but wanted more notification when her help is needed. She stated that two weeks to get donations and supplies was not enough time.

III. Adjustments to the Agenda:

No adjustments were made at this time.

IV. Consent Agenda:

- A. Approval of Payroll Warrant #18 in the amount of \$8,806.23
- B. Approval of Payroll Warrant #19 in the amount of \$360,005.72
- C. Approval of October 13, 2021 Selectboard Meeting Minutes.
- D. Approval of October 27, 2021 Selectboard Meeting Minutes

A motion was made by Mills that was seconded by Mills to approve Consent Agenda Items A and B only as presented. The vote was unanimous of those present and voting.

V. Scheduled Items:

A. New Business –

1. Review the status of Town Properties with Conservation Committee

The Manager presented a list containing ten properties owned by the Town. There were three properties including: Map 6 Lot 6 (Togus Rd), Map 4 Lot 72 (Butternut Park) and Map 7 Lot 31 (Tinkham Pond). Alec Giffen and Palmer Sargent spoke to the Selectboard about the advantages of owning and keeping these properties. Palmer and Alec outlined the committees plans which included providing public access, developing walking trails, concerts in the summer at Butternut, timber harvesting and other outdoor activities.

No action was taken. The remaining properties and a thorough discussion will be scheduled for a future meeting

2. Review the implementation of the Maine Community Foundation Grant

Matt Drost, Chelsea's Economic Development Coordinator, requested that the discussion on this item be postponed to November 24, 2021.

3. Review the implementation of the Chelsea Business Revolving Loan Program

Matt Drost, Chelsea's Economic Development Coordinator, requested that the discussion on this item be postponed to November 24, 2021.

4. Review the Tobacco Free Recreational Area Policy

The Manager is proposing the approval of updated Tobacco Free Policy for the Town. The adoption of the policy will make Chelsea eligible for a \$350 grant which would be used to purchase signs at various public held properties.

No action was taken at this time.

B. Old Business –

1. 2021 State Municipal Valuation and 2022 Property Valuation Adjustments

Roger Peppard, Assessor Agent, spoke to the Selectboard about Chelsea decreasing assessed value ratio and what the Town has for options.

After the discussion with the Assessor Agent, the Selectboards attention turned to Chelsea's State Valuation. The valuation of Chelsea appears to be increasing at a much higher rate than other Town's in Kennebec County and neighboring communities. The Selectboard requested that the Manager prepare an Affidavit notifying the Bureau of Revenue Services that Chelsea was appealing it's proposed 2020 State valuation. The deadline is November 15, 2021.

2. Enrollment in 2021 Accident Insurance for Volunteers Program

No action was taken

VI. Legal:

A. Confirm the appointment of Mark Roberts as the Alternate CEO

Since the former Alternate CEO, Greg Lumbert, was appointed to the position of regular CEO. There is a need to appoint an Alternate CEO.

No action was taken.

B. ecomaine Silver Bullet Monthly Rental Fee Request

ecomaine has notified Chelsea that effective January 1, 2022 a rental fee of \$125 per month will be placed into effect. The increase was not budget for and could result in an over expenditure of the Recycling budget line. ecomaine has offered to delay the rent until Chelsea receives it portion of the recycling revenue sharing credit.

No action was taken.

C. Approval of School Transportation Contract with S.V.R.S.U. #12

The Manager and the Selectboard reviewed the S.V.R.S.U. #12 bus transportation Contract. The increase was less than what was budgeted. The contract runs from August 1, 2021 to June 30, 2022. Terms of the contract are the same as prior year contracts except for cost.

A motion was made by Mills that was seconded by Truman to approve and sign the contract. The vote was unanimous of those present and voting.

D. Public Sand Salt Shed Use Policy Readoption and Distribution Plan

The Manager proposed that the policy providing sand to Chelsea residents for their personal use at their residence be readopted.

No action was taken

E. 2022 and 2023 Chelsea Property Mowing and Maintenance Bids

The Manager provided the Selectboard with the results of the 2022 and 2023 mowing and maintenance bids.

No action was taken

VII. Written Reports and Communication:

- A. The Selectboard reviewed the Town Clerk Report
- B. The Selectboard reviewed the Deputy Clerk Report
- C. The Selectboard reviewed the Code Enforcement Officer
- E. The Selectboard reviewed the Animal Control Officer
- F. The Selectboard reviewed the Heart and Soul Report
- G. The Selectboard reviewed the Letter from the DEP regarding PFAS testing in Chelsea

VIII. Verbal Communication:

- A. Town Manager – The Manager highlighted portions of his written report
- B. Chelsea’s RSU #12 Representative – NONE
- C. Boards and Committees – NONE
- D. Board of Selectmen/Assessors Comments and Concerns

Sheri – requested that the ACO’s Report be modified to make it easier to reads and understand.

Jason – NONE

IX. Executive Session: NONE

The Selectboard present discussed openly what it was willing to provide to the Chelsea resident in need a new roof.

X. Adjournment:

A motion was made by Mills that was seconded by Truman to adjourn the meeting. The vote was unanimous of those present and voting. The meeting was adjourned at 8:26PM

Approved by the Selectboard on November 24, 2021

____Absent---_____
Michael Pushard

Sheri Truman

Jason Mills