

**Chelsea Selectboard Meeting
September 8, 2021
PUBLIC HEARING
GA Ordinance and Appendices
6:30PM
Regular Meeting Immediately Following
Chelsea Elementary School
In Person and Zoom**

Call Public Hearing to Order:

A. Public Comment on General Assistance Ordinance and Appendices

The public hearing was called to order at 6:34PM by Pushard.

There wasn't any public comment

A motion was made by Truman that was seconded by Mills to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 6:35PM

Executive Session:

A. Pursuant to 36 MRSA § 841

- 1. Tax Abatement Request – Withdrawn by Applicant 9/7/21 – Denial Letter**

B. Pursuant to 1 MRSA § 405(6)(F)

- 1. Request from a resident to borrow CDBG Funds to replace roof shingles at their house.**

This item was not considered at this meeting as more information is required

I. Call meeting to order:

The regular meeting was called to order at 6:36PM by Pushard.

Selectboard present in person included Sheri Truman, Jason Mills and Michael Pushard

Also present was Scott Tilton, Rick Danforth, Carol Belanger and Matt Weaver

II. Public Comment on Items Not on Agenda:

Rick Danforth requested a discussion about traffic on Sylvester Ave. be scheduled for the September 22, 2021 meeting

III. Adjustments to the Agenda: NONE

IV. Consent Agenda:

- A. Approval of Payroll Warrant #07 in the amount of **\$9,052.90**
- B. Approval of Accounts Payable Warrant #08 in the amount of **\$246,017.47**
- C. Approval of Payroll Warrant #9 in the amount of **\$8,864.64**
- D. Approval of Accounts Payable Warrant #10 in the amount of **\$54,943.93**
- E. Approval of **August 10, 2021** Selectboard Meeting Minutes

A motion was made by Truman that was seconded by Mills to approve Consent Agenda Items A, B, C, D and E as presented. The vote was unanimous.

V. Scheduled Items:

A. **New Business –**

1. Discussion with Matthew Weaver, Investment Advisor

Mr. Weaver presented the Selectboard with a potential plan to invest Chelsea's Reserve Funds. He is going to prepare a proposal for the Selectboard to review. No action was taken at this time.

2. AARP Livable Communities Application

The Selectboard expressed support for the submission of a Livable Communities Application to the AARP. No action was taken.

3. Schedule a date for 2021 – 22 Selectboard goal setting

The Selectboard scheduled a goals workshop during their regular meeting September 22, 2021.

4. Schedule a date and time to evaluate the performance of Town Manager

The Selectboard scheduled an evaluation of the Town Manager's performance for a night in October that there would not be a regular meeting already scheduled.

B. Old Business –

1. Approve updated version of 2021 General Assistance Ordinance and Appendices

A motion was made by Pushard that was seconded by Truman to adopt the new General Assistance Ordinance and Appendices effective October 1, 2021. The vote unanimous.

VI. Legal:

A. Approval of Application for Holding Tank Installation – Map 14 Lot 83

A motion was made by Pushard that was seconded by Mills to approve the Holding Tank Installation Application the property at Map 14 Lot 83. The vote was 2 – 0 – 1 (Truman).

B. Annual Appointment to Planning Board – 2 Vacancies

1. Tamra Pierce

A motion was made by Pushard that was seconded by Truman to appoint Tamra Pierce to the Planning Board for a one-year term ending June 30, 2022. The vote was unanimous.

C. Approve Sept. 8, 2021 Amendments to the Chelsea Personnel Policy

A motion was made by Pushard that was seconded by Truman to approve Personal Policy amendments as of September 8, 2021. The vote was unanimous.

D. Review, amend and approve an updated COVID 19 Response Procedure

A motion was made by Pushard that was seconded by Truman to approve the updated COVID 19 Response Procedure. The vote was unanimous.

E. Approve 2021 Policy concerning the Selectboard Contacting Town Attorney

A motion was made by Pushard that was seconded by Truman to adopt the Selectboard Town Attorney Contact Policy as amended. The vote was unanimous.

VII. Written Reports and Communication:

- A. The Selectboard reviewed the Code Enforcement Report for August
- B. The Selectboard reviewed the Town Clerk Report for August
- C. The Selectboard reviewed the Deputy Clerk Report for August
- D. The Selectboard reviewed the Animal Control Report for August
- E. The Selectboard reviewed the Town Manager's Report

VIII. Verbal Communication:

- A. Town Manager - **NONE**
- B. Chelsea's RSU #12 Representative
A written report was received for the Selectboard to review
- C. Boards and Committees - **NONE**
- D. Board of Selectmen/Assessors Comments and Concerns

Sheri – requested the Manager look into a possible issue

Jason – **NONE**

Mike – thanked Henry Truman for cleaning up a tree limb that fell across the Dr. Mann Road. Asked that the PILOT letters be send to Spurwink, Uplift and Goodwill as soon as possible. Requested that an agreement be prepared for the extension of the plowing contract with Libby Forest Products to 2022-2023.

X. Adjournment:

A motion was made by Truman that was seconded by Mills to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 8:30PM

Approved by the Selectboard on October 13, 2021

Michael Pushard

Sheri Truman

Jason Mills