

**Chelsea Selectboard Meeting
Tuesday August 10, 2021
Chelsea Elementary School
6:30PM
In Person and Zoom**

I. Call meeting to order:

The meeting was called to order at 6:31PM by Truman

Selectboard present in person included Sheri Truman and Jason Mills. Mike Pushard was participating via ZOOM

Also present was Scott Tilton.

II. Public Comment on Items Not on Agenda: NONE

III. Adjustments to the Agenda: NONE

IV. Consent Agenda:

- A. Approval of Payroll Warrant #05 in the amount of **\$17,233.03**
- B. Approval of Accounts Payable Warrant #06 in the amount of **\$504,735.10**
- C. Approval of July 28, 2021 Selectboard Meeting Minutes.

A motion was made by Mills that was seconded by Truman to approve Consent Agenda Items A, B and C as presented. The roll call vote was unanimous.

V. Scheduled Items:

A. **New Business –**

- 1. Selection of KVCOG General Assembly Representatives from Chelsea

A motion was made by Truman that was seconded by Pushard to appoint Jason Mills, as Chelsea's elected representative and Scott Tilton to the KVCOG General Assembly. The roll call vote was 2 – 0 – 1 (Mills).

B. Old Business –

1. Commitment of 2021-22 Real Estate and Personal Taxes

A motion was made by Pushard that was seconded by Truman to set the milrate at 19.45 and commit taxes to Scott Tilton, Tax Collector, for collection. The roll call vote was unanimous.

2. Approve the use of TIF Revenues for Summer Concerts

The Manager reviewed with the Selectboard the need to budget up to \$2,350 for the first community concert to be held on September 7, 8 or 9. The money would be used to pay a band, rent a stage, tent and portable toilets. The Selectboard supported the idea of a concert but wanted to work on more details that would help make the concert a success. There would be further discussion at an upcoming meeting.

3. Town/RSU #12 Property Ownership Update

The Manager explained to the Selectboard that he had gone to the RSU #12 Superintendent's Office and reviewed the property deeds and Title Insurance Policy for the land the RSU was going to give to Chelsea. The Manager informed the Selectboard that the property reverter language and other deed information was still unclear. The Manager requested that the Selectboard approve the use of the Town's Attorney for up to 3 hours to review the deeds and develop options.

A motion was made by Mills that was seconded by Truman to approve the use of the Town Attorney for up to 3 hours to review the deeds and develop options. The roll call vote was unanimous.

VI. Legal:

A. Approval of a Solar Net Energy Billing Contract with Ameresco

The Manager presented the Selectboard with the agreement Chelsea would be required to sign with Ameresco in order for Chelsea receive Solar Net Energy Billing Credits on its electricity

The Selectboard took no action.

B. Annual Appointment to Board of Assessment Review – 3 Vacancies

1. Peter Hanson

A motion was made by Mills that was seconded by Pushard to appoint Peter Hanson to the Board of Assessment Review for the term expiring June 30, 2022.

The roll call vote was unanimous.

C. Disabled Veteran Excise Tax and Agent Fee Exemption Policy

The Manager discussed with the Selectboard the current policy in effect that exempts disabled veterans from the requirement to pay excise tax and agent fees.

A motion was made by Truman that was seconded by Mills to approve the Disabled Veteran Excise Tax and Agent Fee Exemption Policy. The roll call vote was unanimous.

D. Review General Personnel Policy Health Insurance Buyout/opt Out Language

The Manager and Selectboard reviewed the section of the current Personnel Policy that provided employees who opted out of having Health Insurance with the ability to be compensated for not taking health insurance. Currently there aren't any employees who are receiving the benefit as written in the policy. The current Selectboard requested the benefit be removed from the Personnel Policy for action by the Selectboard at a later meeting.

E. Review updates to 2021-22 Policy for Contacting Town Attorney Policy

The Manager presented requested revisions to the Selectboard of the Policy on the Selectboard contacting the Town Attorney. The Selectboard reviewed the changes and will vote to approve the revised policy at a later meeting.

VII. Written Reports and Communication:

- A. The Selectboard reviewed the Town Clerk's Report for July
- B. The Selectboard reviewed the Deputy Clerk's Report for July
- C. The Selectboard reviewed the Code Enforcement Report for July
- D. The Selectboard reviewed the Animal Control Report for July
- E. The Selectboard reviewed the Heart and Soul Report for July
- F. The Selectboard reviewed the Treasurer's Report for July
- G. The Selectboard reviewed the Town Manager's Report

VIII. Verbal Communication :

- A. Town Manager - None
- B. Summer Intern - None
- C. Economic Development Coordinator - None
- D. Chelsea's RSU #12 Representative – None
- E. Boards and Committees None
- F. Board of Selectmen/Assessors Comments and Concerns
 - Sheri – None
 - Jason – None
 - Mike – None

IX. Executive Session: None

X. Adjournment:

A motion was made by Truman that was seconded by Mills to adjourn the meeting. The roll call vote was unanimous. The meeting was adjourned at 7:59PM

Approved by the Selectboard on September 8, 2021

Michael Pushard

Sheri Truman

Jason Mills