

**Chelsea Selectboard Meeting
Wednesday June 23, 2021
6:30PM
In Person and Via Zoom**

I. Call meeting to order:

The meeting was called to order at 6:30PM by Sanderson.

Selectboard present in person included Deborah Sanderson, Sheri Truman and Michael Pushard

Others present in person and via Zoom included Scott Tilton, Jason Mills, Rick Danforth, James Willigar, Lori Milner and Molly Alexander

II. Public Comment on Items Not on Agenda: NONE

III. Adjustments to the Agenda: NONE

IV. Consent Agenda:

- A. Approval of Payroll Warrant #56 in the amount of \$11,405.47
- B. Approval of Accounts Payable Warrant #57 in the amount of \$41,805.67
- C. Approval of June 9, 2021 Selectboard Meeting Minutes.

A motion was made by Pushard that was seconded by Truman to approve Consent Agenda Items A, B and C as presented. The vote was unanimous.

V. Scheduled Items:

A. New Business – NONE

B. Old Business:

1. 2019-20 Chelsea Audit discussion with Ron Smith

Ron Smith made himself available via Zoom to answer questions concerning the 2020 Town Audit. Besides for some prepared question which were answered the Selectboard asked for other information. No action was taken

B. Old Business:

2. Educational Opportunity for Town Manager

The Manager informed the Selectboard of his interest in attending a High Performance Leadership Webinar. The Manager requested the Selectboard pay the cost of \$1,999

A motion was made by Pushard that was seconded by Truman to approve the Managers taking the Leadership course and Chelsea paying the entire cost \$1,999. The vote was unanimous.

VI. Legal:

A. Quit Claim Deed Approval

1. Leo Barnett – Map 13 Lot 136

A motion was made by Sanderson that was seconded by Pushard to approve a Quit Claim Deed for Leo Barnett on his property at Map 13 Lot 136. The deed is to release a 2010 undischarged Tax Lien. The vote was unanimous.

2. Michael and Holly Gagnon – Map 01 Lot 065

A motion was made by Sanderson that was seconded by Pushard to approve a Quit Claim Deed for Michael and Holly Gagnon on their property at Map 1 Lot 065. The deed is to release 3 years of undischarged tax liens. The vote was unanimous.

B. Annual One Year Appointments effective July 1, 2021 to June 30, 2022

1. SVRSU #12 School Board of Directors – 3 Vacancies

- a. Richard Cote – Reappointment
- b. James Willigar – Appointment
- c. Richard Danforth – Appointment

A motion was made by Pushard that was seconded by Truman to appoint Richard Cote, Rick Danforth and James Willigar to the RSU @12 BOD for a one year term expiring June 30, 2022. The vote was unanimous.

B. Annual One Year Appointments effective July 1, 2021 to June 30, 2022

2. Planning Board – 7 Vacancies

- a. Joel Alexander – Reappointment
- b. Scott Arnold – Reappointment
- c. Roland Quirion – Reappointment

A motion was made by Pushard that was seconded by Truman to appoint Joel Alexander, Scott Arnold and Roland Quirion to the Chelsea Planning Board for a one year term expiring June 30, 2021. The vote was unanimous.

3. Budget Committee – 6 Vacancies

- a. Edwin West – Reappointment
- b. Mike Brunelle – Reappointment
- c. Marion Bowman – Reappointment

A motion was made by Pushard that was seconded by Truman to appoint Edwin West, Mike Brunelle and Marion Bowman to the Budget Committee for a one year term expiring June 30, 2022. The vote was unanimous.

4. Board of Appeals – 3 Vacancies

- a. Marion Bowman – Reappointment

A motion was made by Pushard that was seconded by Truman to appoint Marion Bowman to the Board of Appeals for a term to June 30, 2022. The vote was unanimous.

5. Board of Assessment Review – 4 Vacancies

- a. Edwin West – Reappointment

A motion was made by Pushard that was seconded by Truman to appoint Edwin West to the Board of Assessment Review for a term to June 30, 2022. The vote was unanimous.

C. Corporate Authorization Resolution for Signing Town Checks

The Manager discussed with the Selectboard the need to have someone available to sign Town checks and conduct Town business in the Manager's absence.

A motion was made by Sanderson that was seconded by Pushard to adopt a resolution granting Sheri Truman the authority to sign checks and to add her as a signatory on the Chelsea checking account. The vote was unanimous.

D. Approve June 8 and 10, 2021 Annual Town Meeting Minutes

A motion was made by Sanderson that was seconded by Pushard to approve the Minutes of the June 8 and 10 Annual Town Meeting. The vote was unanimous.

VII. Written Reports and Communication:

- A. The Selectboard reviewed the Town Manager Report
- B. The Selectboard reviewed the SVRSU #12 Superintendent Report

VIII. Verbal Communication:

- A. Town Manager: NONE
- B. Chelsea's RSU #12 Representative – NONE
- C. Boards and Committees – NONE
- D. Board of Selectmen/Assessors Concerns

Sheri –Thanked Deb for her service on the Selectboard.

Mike – Thanked Deb for her service on the Selectboard.

Deb –None

IX. Executive Session: NONE

X. Adjournment:

A motion was made by Truman that was seconded by Pushard to adjourn the regular meeting. The vote was unanimous. The meeting was adjourned at 7:35PM

Approved by the Selectboard on July 13, 2021

Michael Pushard

Sheri Truman