

**Chelsea Selectboard Meeting
Wednesday March 24, 2021
6:30PM
Via Zoom**

**2021-22 Municipal Budget Workshop
Immediately Following (Approx. 7:30PM)
Via Zoom**

I. Call meeting to order:

The regular meeting was called to order at 6:34PM by Sanderson

Selectboard present included Deb Sanderson, Sheri Truman and Mike Pushard at 6:45PM

Others present included Scott Tilton, Deb Large, Shawn McFarland, Barbie Grondin, Marion Bowman, Jen Brown, Amanda Basselet, Tammy Pierce, Gary Pierce and Carol Belanger

II. Public Comment on Items Not on Agenda: None

III. Adjustments to the Agenda:

IV. Consent Agenda:

Consent Agenda:

- A.** Approval of Payroll Warrant #41 in the amount of \$8,515.71.
- B.** Approval of Accounts Payable Warrant #42 in the amount of \$27,261.83
- C.** Approval of March 10, 2021 Selectboard Meeting Minutes.
- D.** Approval of February 2021 Heart and Soul Coordinators Report
- E.** Approval of March 2021 Sheepscot Valley RSU 12 Superintendent's Report
- F.** Approval of MMA Update on the American Recovery Act

A motion was made by Truman that was seconded by Sanderson to approve Consent Agenda Items A, B, C, D, E and F as presented. The roll call vote was 2 – 0 – 1(Pushard).

V. Scheduled Items:

A. New Business –

1. Cooperative Message Sign Purchase with the CES PTA

Amanda Basselet spoke with the Selectboard about a proposal from the Chelsea PTA to purchase a message board sign for the school. The sign could be used by the Town to announce events and notices from the town. She has quotes, which she presented to the Selectboard. She requested that the town pay for a portion of the sign. The Selectboard were receptive to the idea and requested that Amanda get at least 3 quotes to bring to the Selectboard within the next few weeks so that the Board could act on April 14, 2021.

B. Old Business –

1. Workers Comp Safety Incentive Program – Acknowledgement Form

The Manager explained that he was going to enroll Chelsea in the Workers Comp Safety Incentive Program (WCSIP). Enrollment in the program will provide premium discounts.

A motion was made by Sanderson that was seconded by Pushard to authorize the Manager to complete and return an acknowledgement form informing MMA Workers Comp that Chelsea intends to enroll in the WCSIP. The roll call vote was unanimous.

2. Heat Pump installation at the Town Office

The Manager reviewed with the Selectboard the answers to their questions from the previous meeting concerning heat pump options and sizes. No action was taken.

3. Agreement on a fixed location of the Chelsea ROW across land owned by Val Belanger adjacent to property tax acquired by Chelsea.

The prospective purchaser of the property next to the town property at 330 Togus Road asked for permission to use the Town property to access their property during the installation of a septic system and well. The Manager was instructed to review this matter with the Town's Attorney to determine if there would be any liability if Chelsea allowed the temporary use.

VI. Legal:

A. CDBG Fund Loan Application – Barbara Grondin – 163 Wellman Road

Barbie Grondin and Shawn McFarland spoke with the Selectboard about her getting a loan from Chelsea's CDBG Fund to purchase a different mobile home. The Selectboard expressed support to loaning Ms. Grondin the funds up to \$13,000. The Selectboard requested that 3 quotes be obtained for 3 separate mobile homes. The Selectmen agreed to put his on the agenda once quotes were obtained.

B. Establish Business Personal Property Aggregate Assessment Threshold

The Selectboard discussed providing the Assessors Agent with a Business Personal Property aggregate threshold amount. The Selectboard agreed to an aggregate threshold limit of \$5000.

C. Review the list of Businesses eligible for a Personal Property Tax Assessment

No review was undertaken.

D. Establish a method of factoring to increase Chelsea Real Estate Assessment Ratio.

Increasing property values to a level reflective of the current selling prices was discussed. There was support for the idea but the Selectboard wanted to discuss this with RJD Appraisal before taking action

E. Action on the Contract for Assessing Services with RJD Appraisal

A draft of the contract was reviewed.

A motion was made by Sanderson that was seconded by Truman to enter a contract for assessing services with RJD Appraisal for the July 1, 2020 to June 30, 2021 fiscal year. The roll call vote was unanimous.

VIII. Verbal Communications :

- A.** Town Manager Report – NONE
- B.** Chelsea's RSU #12 Representative – NONE
- C.** Boards and Committee Reports – NONE
- D.** Board of Selectmen/Assessors Concerns –
Truman – NONE
Sanderson – NONE
Pushard – reminded the Manager of the tree that needs to be cut on the Hollowell Road. Requested that more be done to encourage Spurwink to send a payment in lieu of taxes.

IX. Executive Session: None

X. Adjournment:

A motion was made by Pushard that was seconded by Sanderson to adjourn the meeting. The roll call vote was unanimous. The meeting was adjourned at 8:07PM

Approved by the Selectboard on April 14, 2021.

Deborah Sanderson

Michael Pushard

Sheri Truman