

**Chelsea Selectboard Meeting
Wednesday February 10, 2021
6:45PM
Via Zoom**

I. Call meeting to order:

The meeting was called to order at 6:45PM by Sanderson.

Selectboard present via Zoom included Deborah Sanderson, Sheri Truman and Michael Pushard

Others present included Scott Tilton, Molly Alexander and Carol Belanger

II. Public Comment on Items Not on Agenda:

Molly Alexander explained to the Selectboard that she and the other abutters along the discontinued portion of Birmingham Road have been served with papers from Clyde Fowler requesting permission to access his property by using the other properties. Molly requested information on the discontinuance.

III. Adjustments to the Agenda:

IV. Consent Agenda:

- A. Approval of Payroll Warrant #32 in the amount of \$7,689.51.
- B. Approval of Accounts Payable Warrant # 33 in the amount of \$139,249.21.
- C. Approval of Accounts Payable Warrant #34 in the amount of \$1,046.75.
- D. Approval of Payroll Warrant #35 in the amount of \$7,901.57.
- E. Approval of Accounts Payable Warrant #36 in the amount of \$277,692.18
- F. Approval of January 13, 2021 Selectboard Meeting Minutes.

A motion was made by Pushard that was seconded by Truman to approve Consent Agenda Items A, B, C, D and F as presented. The roll call vote was unanimous.

A motion was made by Sanderson that was seconded by Truman to approve Consent Agenda Items E as presented. The roll call vote was 2-0-1(Pushard).

V. Scheduled Items:

A. New Business –

1. Presentation of the proposed Chelsea 2021-22 Municipal Budget

The Manager presented the proposed 2021-22 Municipal Budget to the Selectboard. A workshop via Zoom is scheduled for February 18 at 6PM to begin review of the budget.

2. Establish a method to recognize Chelsea's 8th Grade Students of the month

The Manager and Selectboard discussed how to best and safely recognize the two 8th grade students of the month. The Manager was instructed by the Selectboard to establish a method for in person socially distanced presentations.

3. Creation of new Town Center Tax Increment Financing District

The Manager presented the Selectboard with a proposal to create a TIF District to promote economic development. Areas being considered are a section along the River Road and another section along Togus Road. The Manager is meeting Friday with a potential consultant who could assist in creating a TIF District.

4. 2021 Summer Intern

The Manager discussed with the Selectboard about hiring an intern this summer. The Selectboard were generally supportive of hiring an intern. The Manager will prepare the required application forms.

B. Old Business: NONE

VI. Legal:

A. Set time, date, and place of 2021 Annual Town Election and Town Meeting

The Manager and Selectboard discussed possible dates for the Town elections and Annual Town Meeting. The Manager offered the dates of June 8th for elections and June 10th for the Annual Town Meeting. The Selectboard requested that the Manager contact CES and confirm availability.

B. CMP Pole Permit for 4 poles on Sulya Road

The Selectboard were presented with a request for a Pole Permit from CMP for four poles on Sulya Road.

A motion was made by Sanderson that was seconded by Truman to approve the Pole Permit as presented.

The roll call vote was 2 – 0 – 1(Pushard).

VII. Written Reports and Communication:

- A. The Selectboard reviewed the January 2021 RSU #12 Superintendent’s Report
- B. The Selectboard reviewed the January 2021 CEO Report
- C. The Selectboard reviewed the December 2020 Town Clerk Report
- D. The Selectboard reviewed the January 2021 Town Clerk Report
- E. The Selectboard reviewed the January 2021 Deputy Clerk Report
- F. The Selectboard reviewed the January 21, 2021 Hallowell/Gardiner Water District Trustees Meeting
- G. The Selectboard reviewed the Workers Compensation Renewal Letter

VIII. Verbal Communication :

- A. Town Manager Report – The Manager presented the Selectboard with his report.
- B. Chelsea’s RSU #12 Representative – None
- C. Boards and Committee Reports –
 - 1. Matt Drost – Economic Development Coordinator – presented the Selectboard with an update on activities. He informed the Selectboard that he was seeing positive signs.
 - 2. Marion Bowman – Heart and Soul Coordinator – reported on her activities over the last month. She requested the Selectboard’s support for a Bicentennial Parade in March.
- D. Board of Selectmen/Assessors Concerns –

Pushard – None
Truman – None
Sanderson – None

IX. Executive Session: NONE

X. Adjournment:

A motion was made by Truman that was seconded by Pushard to adjourn the meeting. The roll call vote was unanimous of those present and voting. The meeting was adjourned at 7:41PM

Approved by the Selectboard on February 24, 2021.

Deborah Sanderson

Michael Pushard

Sheri Truman