

**Chelsea Selectboard Meeting  
Wednesday January 13, 2021  
6:30PM  
Via Zoom**

**I. Call meeting to order:**

The meeting was called to order at 6:38PM by Pushard

Selectboard present included Sheri Truman and Michael Pushard. Selectboard Deborah Sanderson arrived at 6:53PM

Others present included Scott Tilton, Becky Rugan, Roland Quirion, Jarrod Pinkham, Carol Belanger and Molly Alexander

**II. Public Comment on Items Not on Agenda:**

**III. Adjustments to the Agenda:**

Move Item VI Legal B. Solar Array Ordinance Review to after Consent Agenda

Move Item VIII Verbal Communication with Econ Dev. Coordinator to after Consent Agenda

**IV. Consent Agenda:**

- A. Approval of Accounts Payable Warrant #29 in the amount of \$13,540.15.
- B. Approval of Payroll Warrant # 30 in the amount of \$7,729.88.
- C. Approval of Accounts Payable Warrant #31 in the amount of \$287,680.40.
- D. Approval of December 23, 2020 Selectboard Meeting Minutes.

A motion was made by Pushard that was seconded by Truman to approve Consent Agenda Items A, B, C and D as presented. The roll call vote was unanimous of those present and voting.

**VI. Legal:**

**B. Draft Solar Array Ordinance Review**

Planning Board members Becky Rugan, Carol Belanger, Roland Quirion and CEO Jarrod Pinkham reviewed the proposed ordinance with the Selectboard. The Selectboard expressed support for the ordinance and will be scheduling at least one public hearing before placing the ordinance on the warrant.

**VIII. Verbal Communication:**

**C. Boards and Committee Reports** – Matt Drost, Chelsea’s new Economic Development Coordinator updated the Selectboard on his current efforts to recruit businesses and write grants

**V. Scheduled Items:**

**A. New Business –**

**1. 2021 Spirit of America Recipient Discussion**

The Manager and the Selectboard discussed possible recipients of the Spirit of America Award. The Selectboard created a list. A decision will be delayed until closer to the Town Meeting in June to better surprise the recipient.

**2. 2020 Town Report Dedication Discussion**

The Manager and the Selectboard discussed possible recipients Chelsea residents to dedicate the Town Report to. A selection was made.

A motion was made by Sanderson that was seconded by Truman to dedicate this year’s annual town report to Joseph and Sandra Mills.

**3. Town Report Cover Selection Discussion**

The Manager presented the Selectboard with ideas for the front cover of the Town Report. The choices ranged from Historical pictures, CES Artwork and photos from the public.

A motion was made by Sanderson that was seconded by Truman to select the Historical Picture submitted by Lynn Winters-Boynton of the bridge from Chelsea to Hallowell. The roll call vote was unanimous.

#### **4. Selection of 2021-22 Selectboard Budget Workshop Review date**

The Selectboard reviewed possible dates to conduct a review of the 2021-22 Budget. The first budget review workshop was scheduled for February 18 at 6PM via Zoom.

#### **B. Old Business:**

##### **1. Review 2021-22 Budget for potential reduction of expenses**

The Manager outlined for the Selectmen the expense cost centers of the 2021-22 that he was going to look at to reduce expenses.

##### **2. Review 2021-22 Budget for potential increases in revenues**

The Manager outlined for the Selectmen the sources of revenues that he was going to look at to increase in the 2021-22 revenue portion of the budget.

#### **VI. Legal:**

##### **A. Personnel Policy – Maine Employee Paid Leave Changes**

The Manager updated the Selectboard regarding his research on the Maine Employee Paid Leave Law that took effect Jan 1, 2021.

#### **VII. Written Reports and Communication:**

- A. The Selectboard reviewed the December 12, 2020 Planning Board Minutes
- B. The Selectboard received a copy of the invitation to Destination Disposal Webinar February 18, 2021
- C. The Selectboard reviewed the CEO Report for December 2020
- D. The Selectboard reviewed a record of Building Permits issued from 1/1/2020 to 12/31/2020
- E. The Selectboard reviewed the ACO Report for November 2020
- F. The Selectboard reviewed the 2021 MMA Workers Comp Fund Letter
- G. The Selectboard reviewed a MDOT 2021 LCP Program Notice
- H. The Selectboard reviewed the December 2020 RSU #12 Superintendent's Report

#### **VIII. Verbal Communication :**

- A. Town Manager – A report of his activities and upcoming meetings was shared with the Selectboard and public participating via Zoom.
- B. Chelsea's RSU #12 Representative – NONE

- C. Boards and Committee Reports – NONE
- D. Board of Selectmen/Assessors Concerns –

Mike – Stated that there was tree on Ledge Hill that is leaning and needs to be cut before it falls and blocks traffic. He received complaints from residents on Togus Pond stating that they had not been notified prior to the fish ladder being constructed The Manager was instructed to find out more details on this matter.

Sheri – Expressed disappointment in the vendor hired to tear down the building at 330 Togus Road. It was recently discovered by the Fire Department that the vendor was illegally burning debris at the site. She thanked the plowing contractor for plowing a driveway on the Collins to assist rescue and ambulance in gaining access to the property.

Deb – NONE

**IX. Executive Session: NONE**

**X. Adjournment:**

A motion was made by Pushard that was seconded by Truman to adjourn the meeting. The roll call vote was unanimous. The meeting was adjourned at 8:15PM

Approved by the Selectboard on February 10, 2021

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Deborah Sanderson

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Michael Pushard

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Sheri Truman