

**Chelsea Selectboard Meeting
Tuesday November 10, 2020
6:30PM
Chelsea Grange Hall**

I. Call meeting to order:

The meeting was called to order at 6:30PM by Sanderson

Selectboard present included Deborah Sanderson, Shei Truman and Michael Pushard

Others present included Scott Tilton, Molly Alexander, Chelsey Warren, Marion Bowman and Carol Belanger

II. Public Comment on Items Not on Agenda:

Molly Alexander brought to the Select Boards attention a letter sent from the attorney for Clyde Fowler and Spurwink School to abutters of the Birmingham Road requesting that they enter into right of way or easement agreements with Mr. Fowler and Spurwink who are also abutters to the road. She asked what if anything the Select Board intended to do and that she be kept informed by the Town. The Manager reported that the Town's Attorney had been contacted. The Select Board requested that an Executive Session with the Attorney be scheduled for November 24, 2020.

III. Adjustments to the Agenda:

The Select Board moved

V. Scheduled Items:

B. Old Business: 1. 2021 Chelsea State Valuation

a. Discussion and Q and A with Joe Salley from ME. Rev. Services to after the Consent Agenda

IV. Consent Agenda:

A motion was made by Pushard that was seconded by Truman to approve Consent Agenda Items A, B and C as presented. The vote was unanimous.

A motion was made by Truman that was seconded by Sanderson to approve Consent Agenda Items D as presented. The vote was unanimous.

V. Scheduled Items:

B. Old Business:

1. 2021 Chelsea State Valuation

- a. ZOOM Discussion and Q and A with Joe Salley from ME. Rev. Services

Mr. Salley answered question regarding Chelsea proposed 2021 State Valuation. The Select Board did not take a vote to appeal Chelsea's proposed valuation

V. Scheduled Items:

A. New Business –

1. 2020 Property Sales Analysis Review

The Manager provided the Select Board with the 2019-20 Property Sales Analysis for Chelsea. The Select Board reviewed the information.

2. Christmas Tree Lighting and Festivities Planning

The Select Board discussed further plans to do a Christmas Tree Lighting and Christmas Themed Vehicle Parade. Deborah Sanderson, Sheri Truman and Marion Bowman agreed to plan, organize and run the parade. Michael Pushard will take care getting, lighting and decorating a tree.

3. 2020 TIF Budget Review

The Manager reviewed the revenues and expenses in the TIF Account as of October 29, 2020. The current TIF and its approved expenditure categories was also discussed. As of October 29, 2020 the unaudited balance in the account was \$359,920.88.

4. Planner Economic Development Position Discussion

The Manager presented his recommendations for contracting for a part time ED/Planner Position. The Select Board reviewed the request and agreed that contracted position would be approved for a six-month term and only if the contract contained specific performance metrics.

VI. Legal:

A. 2021 Roadside Mowing Bid

The Manager informed the Select Board that bids had been received for next summer's roadside mowing. The bidder selected by the Manager was Tony Barry. His bid was \$2,800.

B. 2021 Cemetery and Parks Maintenance Bid

The Manager informed the Select Board that bids had been received for next seasons Cemetery and Municipal Property mowing. The bidder selected by the Manager was AK Enterprises. The bid was \$8,300 for the Cemeteries and \$2,655 for Municipal Grounds.

C. Review and set Fire Department Billing Ordinance Fees

A motion was made by Pushard that was seconded by Truman to establish the fees under the Fire Department Services Billing Ordinance as listed in Appendix A of the Ordinance. The vote was unanimous

D. Review and set Building Permit and Occupancy Ordinance Fees

A motion was made by Sanderson that was seconded by Pushard to establish the fees under the Building Permit and Occupancy Ordinance as listed in Appendix A of the Ordinance. The vote was unanimous.

E. Review and set Marijuana Business Licensing Ordinance

A motion was made by Sanderson that was seconded by Pushard to establish the fees under the Marijuana Business Licensing Ordinance as follows:

Marijuana License Type

Adult Use Retail	\$2,000.00
Medical Retail	\$1,500.00
Cultivation	
Tier 1	\$ 750.00
Tier 2	\$1,150.00
Tier 3	\$2,000.00
Tier 4	\$3,000.00
Manufacturing	\$1,250.00
Testing	\$ 750.00

The vote was unanimous.

F. Ad Hoc Conservation Committee Appointment
1. Benjamin Smith

A motion was made by Pushard that was seconded by Truman to appoint Benjamin Smith to the Conservation Committee. The vote was unanimous.

VII. Written Reports and Communication:

- A. The Select Board reviewed a letter from Charter Communication.
- B. The Select Board reviewed an MMEHT Rate Announcement.
- C. The Select Board reviewed the October Chelsea Heart and Soul Report.
- D. The Select Board reviewed the October Code Enforcement Officer Report.
- E. The Select Board reviewed the ecomaine Recycling Load Report.
- F. The Select Board reviewed the October 2020 Investment Report.

VIII. Verbal Communication :

- A. Town Manager – Several matters were communicated to the Select Board
- B. Chelsea’s RSU #12 Representative – NONE
- C. Boards and Committee Reports – NONE
- D. Board of Selectmen/Assessors Concerns –
Sheri – NONE
Deb – NONE
Mike – Requested the Manager search for grants to fund Food Bank related items
- Presented a proposal to dedicate Butternut Park to Frank Hassen.

IX. Executive Session: NONE

X. Adjournment:

A motion was made by Truman that was seconded by Sanderson to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 8:21PM

Approved by the Selectboard on November 24, 2020

Deborah Sanderson

Michael Pushard

Sheri Truman