

Town of Chelsea

Scott Tilton, Town Manager
560 Togus Road Chelsea ME 04330
207-582-4802

Bid for Demolition of 330 Togus Road

October 20, 2020

Sir/Madam:

Sealed bids will be received in the office of the Town Manager on **Thursday, November 19, 2020** until **2:00 p.m.** at which time they will be publicly opened and read.

Pre-bid meeting and site walk onsite at 330 Togus Road on **Thursday, October 29, 2020 at 10:00 a.m.** Attendance at this meeting by the bidder or his qualified representative is a **mandatory requirement** for acceptance of a bid from that contractor. Complete bid packages with plans and specifications will be available at the pre-bid meeting.

The Chelsea Board of Selectmen reserves the right to accept or reject any and all bids.

Please use a sealed envelope when submitting your bid.

Sincerely,

Scott M. Tilton
Town Manager

**TOWN OF CHELSEA, MAINE
DEMOLITION OF STRUCTURE, ACCESSORY BUILDINGS
DEBRIS AND GARBAGE AT
330 TOGUS ROAD
DEMOLITION BID**

**BID DATE: THURSDAY, NOVEMBER 19, 2020 @ 2:00 p.m.
PRE-BID: THURSDAY, OCTOBER 29, 2020 @ 10:00 a.m.**

The proposal must be signed by the bidder with his/her full name and address and be enclosed in a sealed envelope. The sealed envelope shall be marked with the name and address of the bidder and entitled:

“Demolition of 330 Togus Road”

and addressed to: Town Manager, 560 Togus Road, Chelsea, Maine 04330. If the proposal is forwarded by mail, the sealed envelope containing the proposal and marked as above must be enclosed in a second envelope which shall be addressed to: Town Manager, 560 Togus Road Chelsea, ME 04330. All mailed proposals should be sent by registered mail to insure delivery.

SPECIAL NOTE: Pre-bid meeting and site walk onsite at 330 Togus Road on Thursday, October 29, 2020 at 10:00 a.m. Attendance at this meeting by the bidder or his/her qualified representative is a mandatory requirement for acceptance of a bid form from that contractor.

BID SECURITY

No BID SECURITY IS REQUIRED

AWARD OR REJECTION OF BIDS

- A. The owner may consider informal, any bid not prepared and submitted in accordance with the provisions hereof and may waive any formalities prior to the above scheduled time of opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bid may be withdrawn within 30 days after the actual date of the opening thereof.
- B. Award shall be based on the most responsive advantageous and responsible bid for each property separately.

QUALIFICATION OF BIDDERS

The owner may make such investigation as he deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the owner all such information and data for this purpose as owner may request. The owner reserves the right to reject any bid if the evidence submitted by, or the investigation of, the bidder fails to satisfy the owner that the bidder is properly qualified to carry out the obligations of the contract and to satisfactorily complete the work included therein.

PREPARATION OF PROPOSAL

- A. Proposals must be submitted on the actual form furnished herewith. All blank spaces for prices must be filled in, in ink or typewriter.
- B. Proposals must be submitted in a sealed envelope bearing on the outside the name of the bidder, his address and the name of the project. If forwarded by mail, the sealed envelope, containing the proposal and marked as directed above, must be enclosed in another envelope, addressed as specified in the proposal form.

ADDENDA AND INTERPRETATION

No interpretation of the meaning of the plans, specifications or other documents will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the Town Manager Chelsea, Maine.

OBLIGATION OF BIDDERS

At the time of the opening of bids, each bidder will be presumed to have inspected the site and to have read and to be thoroughly familiar with the Plans and Contract Documents (including all Addenda). The failure or omission of any bidder to receive or examine any form, instrument or documents shall in no way relieve any bidder from any obligation in respect to his/her bid.

TIME LINE

The contractor shall prosecute the work continuously until completion. Deadline for complete demolition and removal is **30 days from Notice to Proceed**. Designated available date to be determined by the Town Manager.

- Site Walk Thursday, October 29, 2020 @ 10:00 a.m.
- Bids Due..... Thursday, November 19, 2020 @ 2:00 p.m.
- Bid Awarded on or before..... Wednesday, November 25, 2020
- Start date As soon as possible after November 25, 2020
- Completion date: Within 30 days of Notice to Proceed (**must be complete by December 30, 2020 at the latest**)

TIPPING FEES

The Contractor will be responsible for tipping fees and for legal disposal of demolished materials

All unlabeled liquid containers or any hazard waste materials must be legally disposed of.

The contractor should identify all sites to be used for disposal of demolition debris prior to contract signing

The Contractor shall identify all sites to be used for disposal of brick, concrete and other fill material prior to contract signing.

CLAIMS

The Town of Chelsea will not be held responsible for any damages or injuries arising out of any demolition activity for the Town. Any related claim will be referred to the Contractor. The contractor may wish to make personal restoration within a reasonable amount of time at the property owner’s satisfaction or process a claim with their insurance carrier.

INSURANCE

The Contractor shall furnish proof of coverage with adequate insurance of the types and to the limits specified below **naming the Town of Chelsea as additional insured**. Certificate of such insurance shall be filed with the Town Manager **within 5 days of Notice of Award**.

WORKERS’ COMPENSATION

Workers’ Compensation, coverage with Statutory Limits and Employers Liability for all employees with limits of \$400,000 per incident; and in case any work is sublet, the Contractor shall require the sub-contractor similarly to provide coverage for the latter’s employees unless such employees are covered by the protection afforded the Contractor.

AUTOMOTIVE LIABILITY INSURANCE

Automotive Liability insurance with minimum limits of liability for bodily injury in the amount of \$400,000 for each occurrence and minimum limits of liability for property damage in the amount of \$50,000/\$100,000 aggregate.

GENERAL LIABILITY INSURANCE

General Liability insurance with minimum limits of liability for bodily injury in the amount of \$500,000 for each occurrence and minimum limits of liability for property damage in the amount of \$50,000/\$100,000 aggregate, or a combined single limit of \$500,000 for each occurrence, including completed operations shall be required.

"In the event of cancellation, change or expiration of any of the foregoing policies, ten (10) day written notice will be mailed to the Owner."

PAYMENTS

One payment shall be made when work is completed and upon requisition submitted by Contractor. Final completion of the work will be determined by the Town Manager.

DEFINITIONS

- A. **Property:** All structures located within the boundary lines as indicated on the plans and maps.
- B. **Town** The term refers to the Town of Chelsea, Maine.