

Chelsea Selectboard Meeting
Thursday August 13, 2020
6:30PM
Chelsea Grange Hall

I. Call meeting to order:

The meeting was called to order at 6:31PM by Sanderson

Selectboard present included Deborah Sanderson and Sheri Truman. Michael Pushard was absent and excused

Others present included Scott Tilton, Rick Peter Hanson, Lynn Winters-Boynton, Mitch Boynton, Mary Street and Sharon Burns

II. Public Comment on Items Not on Agenda: NONE

III. Adjustments to the Agenda: NONE

IV. Consent Agenda:

- A. Approval of Payroll Warrant #05 in the amount of \$9,612.93
- B. Approval of Accounts Payable Warrant #06 in the amount of \$282,746.80
- C. Approval of July 23, 2020 Selectboard Meeting Minutes
- D. Approval of State Fee Disbursement Policy
- E. Approval of Credit Card Acceptance Policy
- F. Approval of Town Wages and Benefits Disbursement Policy
- G. Approval of Returned Check Policy

A motion was made by Truman that was seconded by Sanderson to approve Consent Agenda Items A, B, C, D, E, F and G as presented. The vote was unanimous of those present and voting.

V. Scheduled Items:
A. New Business –

1. Request from Historical Society

Members of the Historical Society were in attendance to discuss with the Selectboard their request to place a bench in honor of Tom Winter in Chelsea Heights. There was a lot of discussion both in favor and opposed to the request. The Selectboard requested that the Historical Society and the Cemetery Committee meet to discuss the matter and attempt to resolve their differences.

2. MMA Annual Executive Committee Voting

The Selectboard reviewed the 2020 Ballot for the MMA Executive Committee. A motion was made by Sanderson that was seconded by Truman to authorize the Manager to cast the vote for the proposed slate of officers on behalf of the Town. The vote was unanimous of those present and voting.

3. MMA Legislative Policy Committee Voting

The Selectboard reviewed the 2020 Ballot for the MMA Legislative Policy Committee. A motion was made by Sanderson that was seconded by Truman vote for the proposed slate of officers as presented by the MMA Nomination Committee. The vote was unanimous of those present and voting.

4. MMA Workers Compensation Fund Resolution

The Manager reviewed with the Selectboard the MMA Workers Compensation Safety Incentive Program (WCSIP). A motion was made by Truman that was seconded by Sanderson to adopt the WCSIP Resolution The vote was unanimous of those present and voting.

5. Selection of KVCOG General Assembly Representatives

The Manager explained the need to appoint someone from the Selectboard and one other representative to the KVCOG General Assembly. Sheri Truman agreed to be appointed as the elected representative and the Town Manager was assigned to be the other representative. No action was needed.

6. Selectboard Ad Hoc Committee Appointments

Solid Waste and Recycling Committee – Mike Pushard
Economic Development Committee – Deb Sanderson
Conservation Committee – Sheri Truman
Community Spirit and Celebration Committee – Sheri Truman

B. Old Business:

1. Review of the Senior Citizen Municipal Property Tax Deferral Ordinance.

The Manager presented the Selectboard with a Sample Ordinance from the Town of Winthrop. The Winthrop Ordinance seemed to be more concise and easier to understand.

2. Selectboard 2020-21 Goal Setting

Goal setting was tabled until Mr. Pushard can be present to participate.

3. 2020 – 21 Budget Carry Forwards

The Manager reviewed with the Selectboard the need to carry forward the remaining balance of \$3,228.78 from Legal Services to 2020-21 to pay for the June Legal Services. A motion was made by Truman that was seconded by Sanderson to carry forward \$3,338.78 from Legal services. The vote was unanimous of those present and voting.

4. Tax Bill Insert

The Manager reviewed another version of the ecomaine Recycling Flyer. The Selectboard supported inserting this flyer into the 2020-21 tax bills mailers.

5. November 3rd Secret Ballot Referendum Process

The Manager reviewed with the Selectboard the dates and actions that would need to be followed to get voting on the ordinances on the ballot for November 3, 2020.

6. Notice of Public Hearing on Proposed Ordinances

A public hearing date of September 10, 2020 was set to receive comment and hear input from residents on the seven proposed ordinances to be voted on November 3, 2020.

VI. Legal:

A. Approval of a Municipal Quit Claim Deed

The Manager reviewed with the Selectboard the need to issue a Municipal Quitclaim Deed to Patricia Degen for an undischarged 2013 Tax Lien. A motion was made by Sanderson that was seconded by Truman to approve a Municipal Quitclaim deed to Patricia Degen for property at 69 Windsor Road (Map 13 Lot 102). The vote was unanimous of those present and voting.

B. Recycling Contract with ecomaine

The Manager updated the Selectboard on the status of the contract with ecomaine. The preferred one-year contract that was approved at the last Selectboard meeting will result in a tipping fee of \$115 per ton and no revenue sharing. Considering this new information, the Selectboard may want to reconsider its vote. No action will be taken until Mr. Pushard is present to vote

C. 330 Togus Road water well location

It has been brought to the Town's attention that a hand dug well supplying water to the house at tax acquired property at 330 Togus is located on the property at Map 13 Lot 052. The matter has been turned over to the Town's Attorney for review and input.

D. Appointments to Vacant Chelsea Boards and Committees positions

The Manager presented the Selectboard with a list of residents as of July August 13 that expressed an interest in being appointed by the Selectboard to a committee or board. A motion was made by Sanderson that was seconded by Truman to appoint members to committees and boards as presented to them by the Town Manager. The vote was unanimous of those present and voting.

E. Confirmation of Town Manager Appointments

The Manager presented an individual he has appointed as Alternate ACO for the Selectboard to Confirm. A motion was made by Sanderson that was seconded by Truman to confirm the Town Manager's appointments. The vote was unanimous of those present and voting.

VII. Written Reports and Communication:

- A. The Board reviewed the July CEO Report
- B. The Board reviewed the Treasurers Report for July.
- C. The Board reviewed a notice from Maine Bureau of Parks and Land regarding Hallowell Water District renewal of submerged land easement
- D. The Board reviewed a letter from Charter Communication dated July 24, 2020
- E. The Board reviewed a letter from Charter Communication dated July 31, 2020

VIII. Verbal Communication :

- A. Town Manager – NONE
- B. Chelsea’s RSU #12 Representative – NONE
- C. Boards and Committee Reports – NONE
- D. Board of Selectmen/Assessors Concerns - NONE

IX. Executive Session: NONE

X. Adjournment:

A motion was made by Sanderson that was seconded by Truman to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 7:44PM

Approved by the Selectboard on August 27, 2020

Deborah Sanderson

_____Absent_____
Michael Pushard

Sheri Truman