

Chelsea Selectboard Meeting
Thursday July 23, 2020
6:30PM
Chelsea Grange Hall

I. Call meeting to order:

The meeting was called to order at 6:30PM by Sanderson

Selectboard present included Deborah Sanderson, Sheri Truman and Michael Pushard.

Others present included Scott Tilton, Rick Danforth, Jarrod Pinkham, Skye Cote, Molly Alexander and Rodney Grady

II. Public Comment on Items Not on Agenda: NONE

III. Adjustments to the Agenda: NONE

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant #59 in the amount of \$8,456.48
- B. Approval of Payroll Warrant #03 in the amount of \$10,428.66
- C. Approval of Accounts Payable Warrant #04 in the amount of \$7,412.04
- D. Approval of July 9, 2020 Selectboard Meeting Minutes

A motion was made by Pushard that was seconded by Truman to approve Consent Agenda Items A, B and C as presented. The vote was unanimous of those present and voting.

Although there was not a motion to approve the July 9, 2020 BOS Minutes, Sanderson declared the minutes accurate. There was no objections by other members.

V. Scheduled Items:
A. New Business –

1. Election of Selectboard Chair and Vice Chair

A motion was made by Pushard that was seconded by Truman to select Deborah Sanderson as Board Chair. The vote was 2 – 0 – 1 (Sanderson)

A motion was made by Sanderson that was seconded by Truman to select Michael Pushard as Board Vice Chair. The vote was 2 – 0 – 1 (Pushard)

2. Schedule 2020 – 21 Selectboard Meeting dates and times

By consensus it was decided to continue to meet on the 2nd and 4th Thursdays each month at 6:30PM

3. Schedule 2020 – 21 Selectboard Goal Setting Workshop

Members of the Selectboard were provided with instructions and worksheets on how to set effective town goals. Members agreed to review the materials and be ready at the August 13 meeting to goal set.

4. 2020 – 21 Budget Carry Forwards Approval

The Manager presented the Selectboard with recommended budget carry forwards from the 2019-20 Town Budget. A motion was made by Pushard that was seconded by Truman to approve carrying forward \$2,300 from Administration to cover the cost of an extra election, \$5,150 from Cemeteries for contracted cemetery improvements and \$77,000 from Summer Road for work not completed before June 30. The vote was unanimous.

5. 2019 – 20 Budget Overdraft Approval

The Manager presented the Selectboard with budgeted accounts that were overspent from the 2019-20 Town Budget. A motion was made by Pushard that was seconded by Truman to approve the use of Undesignated Fund Balance to cover the \$10,132.31 Winter Roads overdraft and \$88.50 to cover the overdraft in the Solid Waste Account. The vote was unanimous.

6. Tax bill insert – ecomaine Recycling flyer

The Selectboard reviewed a plan to insert an ecomaine recycling flyer into the envelope with the tax bills. The flyer would need to be further edited to include information on items that are not recyclable.

B. Old Business:

1. Food Sovereignty and Proposed Ordinances (Three Drafts)

The Manager presented the Selectboard with three sample Food Sovereignty Ordinances from other towns with an ordinance. The Selectboard selected the version currently in use by Whitefield. A public hearing will be scheduled at a later date and a possible vote in November.

2. Senior Tax Deferral Ordinance (One Draft)

The Selectboard reviewed the proposed Senior Tax Deferral Ordinance. The Selectboard asked the Manager to find out if the section of the ordinance including a 300% poverty level could be decreased. No action was taken.

3. 2019-20 Chelsea Heating Assistance Program Wrap Up

The Selectboard was presented with the information on the Chelsea Heating Assistance Program. There were no requests for funds in the 2019-20 program year. The account ended on April 30, 2020 with a balance of \$2,931.

4. Boards and Committee Volunteer Application

The Selectboard were provided with a copy of the current Chelsea Appointment Policy. After some review, the Selectboard requested minor changes be made that would make it easier for residents wanting to be reappointed.

VI. Legal:

A. Land Use Violation Consent Agreement with David Harris for land at 111 Collins Road

Jarrold Pinkham CEO presented the Selectboard with an overview of a land use violation Consent Agreement between David Harris and the Town of Chelsea.

A motion was made by Pushard that was seconded by Truman to approve the Consent Agreement with David Harris. The vote was unanimous.

B. Municipal Quitclaim Deed – Lorrena Ferreira – 31 Davenport Road

A motion was made by Pushard that was seconded by Truman to issue a Municipal Quit Claim Deed for Lorrena Ferreira for land at 31 Davenport Road. The vote was unanimous

C. ecomaine Recycling Contract Review and Approval

The Selectboard were presented with a draft contract with ecomaine to provide recycling services in Chelsea. The contract as proposed is for three years at a cost the first year of \$95 per ton of product recycled. The contract also provides an opportunity for Chelsea to share year end revenues with ecomaine. A motion was made by Pushard that was seconded by Truman to enter into a one-year contract with ecomaine for recycling services. The vote was unanimous.

D. 2020 – 21 MMA Legal Services Contact Policy

The Selectboard reviewed the current MMA Legal Services Contact Policy. A motion was made by Pushard that was seconded by Truman to approve the policy for 2020-21 as presented. The vote was unanimous

E. 2020 – 21 Town Attorney Legal Contact Policy

The Selectboard reviewed the current Town Attorney Contact Policy. A motion was made by Pushard that was seconded by Truman to approve the policy for 2020-21 as presented. The vote was unanimous.

F. Appointments to Vacant Chelsea Boards and Committees positions

The Manager presented the Selectboard with a list of residents as of July 23 that expressed an interest in being appointed by the Selectboard to a committee or board. A motion was made by Pushard that was seconded by Truman to appoint members to committees and boards as presented to them by the Town Manager. The vote was unanimous.

G. Confirmation of Town Manager Appointments

The Manager presented a list of individuals he has appointed to positions for the Selectboard to Confirm. A motion was made by Pushard that was seconded by Truman to confirm the Town Manager's appointments. The vote was unanimous.

VII. Written Reports and Communication:

- A. The Board reviewed a letter from Charter Communication dated July 5, 2020
- B. The Board reviewed a letter from Charter Communication dated July 11, 2020
- C. The Board reviewed a letter from Charter Communication dated July 14, 2020

VIII. Verbal Communication :

- A. Town Manager – the Manager reported that many of the traffic signs on Beech, Hallett, Sylvan, Dr. Mann and Butternut Park had been spray painted.
- B. Chelsea's RSU #12 Representative – NONE

C. Boards and Committee Reports – NONE

D. Board of Selectmen/Assessors Concerns -

Deb – NONE

Mike – apologized for not attending the Town Meeting. Publicly thanked Ernie Shaw for helping repair a shoulder washout on Hallowell Road on the 4th of July weekend holiday. He also noted and thanked a few of Mike Wilson’s crew for helping.

Sheri – NONE

IX. Executive Session:

A. Tax Abatement pursuant to Title 36 MRSA § 841(2) – Case 2020-02

A motion was made by Pushard that was seconded by Truman to go into executive session pursuant to Title 36 MRSA § 841(2) – Case 2020-02. Vote was unanimous. In at.

A motion was made by Pushard that was seconded by Truman to come out of executive session.

A motion was made by Pushard that was seconded by Truman to approve abatement 2020-02 in the amount of \$569.33 plus cost and interest for the 2017-18 tax year. The vote was unanimous.

X. Adjournment:

A motion was made by Pushard that was seconded by Truman to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 8:20PM

Approved by the Selectboard on August 13, 2020

Deborah Sanderson

Michael Pushard

Sheri Truman