

**TOWN OF CHELSEA
ANNUAL TOWN MEETING WARRANT
MUNICIPAL ELECTION and
BUSINESS MEETING**

Election

**July 14, 2020 Tuesday
8:00AM to 8:00PM
Chelsea Elementary School Gym**

Business Meeting

**July 16, 2020 Thursday
6:30PM
Chelsea Elementary School Gym**

To: Brenda Arnold, a citizen of the Town of Chelsea, in the County of Kennebec:
GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Chelsea in said County, qualified by law to vote in Town affairs, to meet at the **Chelsea Elementary School** in said Town of Chelsea **at 8:00A.M.**, on **Tuesday, the 14th day of July, A.D., 2020** there and then to act on **Article # 1**, to elect a Moderator, and then the polls will be open from **8:00A.M. to 8:00P.M. to vote on Article # 2**,

AND

to notify and warn said voters to meet at the **Chelsea Elementary School Gymnasium** in said Town of Chelsea **at 6:30P.M.** on **Thursday, the 16th day of July, A.D., 2020** there and then to act on **Articles numbered 3 through 49, to wit:**

ARTICLE 1. To elect by written ballot a Moderator to preside at said Meeting.

ARTICLE 2. To elect all necessary Town Officer/Officials by secret ballot as set forth on the specimen ballot posted herewith:

BOARD OF SELECTMEN/ASSESSORS/OVERSEER of POOR

- One Member - Three Year Term

RSU #12 SHEEPSCOT VALLEY SCHOOL BOARD of DIRECTORS

- One Member - Three Year Term
- One Member – Two Year Term

PLANNING BOARD

- Two Members – Three Year Term
- Three Members - Two Year Term

BOARD OF APPEALS

- Two Members - Three Year Term

BOARD OF ASSESSMENT REVIEW

- Two Members - Three Year Term
- Two Members - One Year Term

BUDGET COMMITTEE

- One Member – Three Year Term

Polls shall be opened at 8:00 a.m. and closed at 8:00 p.m. Absentee ballots will be processed beginning at 8:00 A.M. and at the top of each hour thereafter.

ARTICLE 3. To see if the Town will vote to raise and appropriate not more than **\$250,219** for **General Government**.

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$201,659	\$211,948	\$229,660	\$229,660	\$250,219

Municipal Officers Recommend	\$250,219	Vote was 3 – 0
Budget Committee Recommend	\$241,286	Vote was 6 - 1

ARTICLE 4. To see if the Town will vote to raise and appropriate not more than **\$10,000** for **Legal Services**, the unexpended balance of which will be transferred into the **Legal Services Reserve Account** at the end of the **2020/2021** municipal fiscal year.

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$8,000	\$9,500	\$10,000	\$10,000	\$10,000

Municipal Officers Recommend	\$10,000	Vote was 3 – 0
Budget Committee Recommend	\$10,000	Vote was 6 – 1

ARTICLE 5. To see if the Town will vote to raise and appropriate not more than **\$27,888** for the **Assessor and Tax Assessing**.

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$20,020	\$26,387	\$27,148	\$27,562	\$27,888

Municipal Officers Recommend	\$27,888	Vote was 3 – 0
Budget Committee Recommend	\$27,888	Vote was 7 – 0

ARTICLE 6. To see if the Town will vote to raise and appropriate not more than **\$1,050** for **Board and Committee Expenses.**

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$3,850	\$2,300	\$1,050	\$1,050	\$1,050

Board of Selectmen	\$500
Planning Board	\$250
Appeals Board	\$100
Advertising/Legal	\$200

Municipal Officers Recommend **\$1,050** **Vote was 3 – 0**

Budget Committee Recommend **\$1,050** **Vote was 7 – 0**

ARTICLE 7. To see if the Town will vote to raise and appropriate not more than **\$43,845** for **Employment Taxes and Employee Benefits.**

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$27,112	\$28,685	\$30,523	\$41,866	\$43,845

Municipal Officers Recommend **\$43,845** **Vote was 3 – 0**

Budget Committee Recommend **\$43,845** **Vote was 6 – 1**

ARTICLE 8. To see if the Town will vote to raise and appropriate not more than **\$298,810** for **Winter Roads Maintenance.**

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$206,243	\$212,267	\$202,267	\$203,117	\$298,810

Municipal Officers Recommend **\$298,810** **Vote was 3 – 0**

Budget Committee Recommend **\$298,810** **Vote was 7 – 0**

ARTICLE 9. To see if the Town will vote to raise and appropriate not more than **\$688,759** for **Summer Roads Maintenance including Debt Service.**

<u>2016/2017</u>	<u>2017/2017</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$360,257	\$439,776	\$484,712	\$602,592	\$688,759

	<u>BOS</u>	<u>BC</u>
Operations and Reconstruction	\$558,840	\$408,840
Debt Service (Road Bond)	\$129,919	\$129,919

Municipal Officers Recommend **\$688,759** **Vote was 3 – 0**

Budget Committee Recommend **\$538,759** **Vote was 5 – 2**

ARTICLE 10. To see if the Town will vote to raise and appropriate not more than **\$99,758** for **Fire Protection Services including Debt Service.**

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$86,677	\$99,759	\$99,759	\$99,259	\$99,758
Operations				\$80,925
Debt Service from Operations (Pumper/Tanker)				\$18,833

Municipal Officers Recommend	\$99,758	Vote was 3 – 0
Budget Committee Recommend	\$99,758	Vote was 7 – 0

ARTICLE 11. To see if the Town will vote to raise and appropriate not more than **\$38,838** for **Ambulance Services.**

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$21,465	\$26,528	\$35,050	\$31,989	\$38,838

Municipal Officers Recommend	\$38,838	Vote was 3 – 0
Budget Committee Recommend	\$38,838	Vote was 7 – 0

ARTICLE 12. To see if the Town will vote to raise and appropriate not more than **\$28,967** for **Public Safety PSAP and 911 Dispatch.**

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$16,508	\$17,125	\$17,930	\$28,026	\$28,967

Municipal Officers Recommend	\$28,967	Vote was 3 – 0
Budget Committee Recommend	\$28,967	Vote was 7 – 0

ARTICLE 13. To see if the Town will vote to raise and appropriate not more than **\$27,009** for **Town Insurances.**

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$25,935	\$26,614	\$26,583	\$27,261	\$27,009

Municipal Officers Recommend	\$27,009	Vote was 3 – 0
Budget Committee Recommend	\$27,009	Vote was 7 – 0

ARTICLE 14. To see if the Town will vote to raise and appropriate not more than **\$10,494** for **Animal Control.**

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020 -21 Request</u>
\$7,306	\$8,706	\$8,234	\$9,284	\$10,494

Municipal Officers Recommend	\$10,494	Vote was 3 – 0
Budget Committee Recommend	\$10,494	Vote was 7 – 0

ARTICLE 15. To see if the Town will vote to raise and appropriate not more than **\$37,850** for **Code Enforcement.**

<u>2016/2017</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$19,406	\$27,356	\$35,926	\$35,978	\$37,850

Municipal Officers Recommend	\$37,850	Vote was 3 – 0
Budget Committee Recommend	\$37,850	Vote was 7 – 0

ARTICLE 16. To see if the Town will vote to raise and appropriate not more than **\$28,110** for **Solid and Hazardous Waste Disposal (Hatch Hill Transfer Station).**

<u>2016/2017</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$28,410	\$28,410	\$28,210	\$28,110	\$28,110

Municipal Officers Recommend	\$28,110	Vote was 3 – 0
Budget Committee Recommend	\$28,110	Vote was 7 – 0

ARTICLE 17. To see if the Town will vote to raise and appropriate not more than **\$10,650** for a **Recycling Program.**

<u>2016/2017</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$0	\$11,365	\$9,165	\$7,650	\$10,650

Municipal Officers Recommend	\$ 0	Vote was 0 – 3
Budget Committee Recommend	\$10,650	Vote was 7 – 0

ARTICLE 18. To see if the Town will vote to raise and appropriate not more than **\$720** for **Street Lights.**

<u>2016/2017</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/2020</u>	<u>2020-21 Request</u>
\$6,540	\$6,600	\$6,864	\$6,900	\$720

Municipal Officers Recommend	\$720	Vote was 3 – 0
Budget Committee Recommend	\$720	Vote was 7 – 0

ARTICLE 19. To see if the Town will vote to raise and appropriate not more than **\$35,000** for **Reserve Accounts**.

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020-21Request</u>
\$23,000	\$27,000	\$35,000	\$35,000	\$35,000

		<u>BOS</u>	<u>BC</u>
Fire Station Reserve	\$ 2,000	\$0	\$0
Fire Equipment Reserve	\$ 5,000	\$0	\$0
Fire Truck Reserve	\$10,000	\$10,000	\$10,000
Municipal Building	\$10,000	\$10,000	\$10,000
Town Office Equipment	\$ 4,000	\$0	\$0
Salt/Sand Shed	<u>\$ 4,000</u>	<u>\$4,000</u>	<u>\$4,000</u>
Total	\$35,000	\$24,000	\$24,000

Municipal Officers Recommend **\$24,000** **Vote was 3 – 0**

Budget Committee Recommend **\$24,000** **Vote was 7 – 0**

ARTICLE 20. To see if the Town will vote to raise and appropriate not more than **\$5,600** for **General Assistance Program**.

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/21 Request</u>
\$6,500	\$6,000	\$6,100	\$5,600	\$5,600

Municipal Officers Recommend **\$5,600** **Vote was 3 – 0**

Budget Committee Recommend **\$5,600** **Vote was 7 – 0**

ARTICLE 21. To see if the Town will vote to raise and appropriate not more than **\$4,500** for **Local Food Pantries** and authorize the Municipal Officers to disburse funds to eligible food pantry programs as the Municipal Officers deem are in the best interest of the Town.

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/21 Request</u>
\$3,000	\$5,000	\$5,000	\$4,500	\$4,500

Municipal Officers Recommend **\$4,500** **Vote was 3 – 0**

Budget Committee recommend **\$4,500** **Vote was 7 – 0**

ARTICLE 22. To see if the Town will vote to raise and appropriate not more than **\$1,000** for the **Chelsea Grange**.

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018-2019</u>	<u>2019/2020</u>	<u>2020/21 Request</u>
\$0	\$1,000	\$1,000	\$1,000	\$1,000

Municipal Officers Recommend **\$1,000** **Vote was 3 – 0**

Budget Committee Recommend **\$1,000** **Vote was 7 – 0**

ARTICLE 23. To see if the Town will vote to raise and appropriate not more than **\$500** for the **Chelsea Historical Society.**

	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/21 Request</u>
	\$0	\$0	\$500	\$500	\$500
Municipal Officers Recommend			\$500		Vote was 3 – 0
Budget Committee Recommend			\$500		Vote was 7 – 0

ARTICLE 24. To see if the Town will vote to raise and appropriate not more than **\$11,000** for the **Mowing and Maintenance of Cemeteries and Veteran Graves.**

	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/21 Request</u>
	\$12,000	\$11,450	\$12,500	\$13,100	\$11,000
Municipal Officers Recommend			\$11,000		Vote was 3 – 0
Budget Committee Recommend			\$11,000		Vote was 7 – 0

ARTICLE 25. To see if the Town will vote to raise and appropriate not more than **\$3,950** for the **Mowing, Maintenance and Security of Public Grounds and Parks.**

	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/21 Request</u>
	\$2,000	\$10,500	\$7,500	\$2,500	\$3,950
Municipal Officers Recommend			\$3,950		Vote was 3 – 0
Budget Committee Recommend			\$3,950		Vote was 7 – 0

ARTICLE 26. To see if the Town will vote to raise and appropriate not more than **\$26,849** for **High School Transportation.**

	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/21 Request</u>
	\$24,700	\$25,318	\$25,654	\$26,066	\$26,849
Municipal Officers Recommends			\$26,849		Vote was 3 – 0
Budget Committee Recommends			\$26,849		Vote was 6 – 1

ARTICLE 27. To see if the Town will vote to raise and appropriate not more than **\$3,000** for a **Contingency Fund.**

(The Municipal Officers feel it is in the best interest of the Town to appropriate a modest amount of money to take care of unforeseen, emergency or unanticipated expenditures in 2020/2021)

	<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/21 Request</u>
	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Municipal Officers Recommends			\$3,000		Vote was 3 – 0
Budget Committee Recommends			\$3,000		Vote was 7 – 0

ARTICLE 28. To see if the town will vote to pass through funds received from the State of Maine for snowmobile registrations in an amount not to exceed **\$1,000** to the **All Seasons Trail Riders Snowmobile Club** for the maintenance of their network of snowmobile trails, on condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the Municipal Officers to enter into an agreement with the Club, under such terms and conditions as the Municipal Officers may deem advisable, for said purpose.

(Each year Chelsea receives a portion of the registration fees from the State of Maine for snowmobiles registered in Chelsea. Historically Chelsea gives all or most of the money received to the local snowmobile club to assist in the maintenance of the trail system.)

Municipal Officers Recommends: **YES** **Vote was 2 – 0 – 1(Pushard)**
 Budget Committee Recommends: **YES** **Vote was 7 – 0**

ARTICLE 29. To see if the Town will vote to authorize the Municipal Officers to spend an amount not to exceed **\$9,000** from the **Wood Lot Savings Account** for the purpose of demolishing tax acquired building and cleaning up the tax acquired property at 330 Togus Road and to authorize the funds from future timber sales at the property be allocated to replenish the said account.

Municipal Officers Recommends: **YES** **Vote was 3 – 0**
 Budget Committee Recommends: **NR**

ARTICLE 30. To see what sum the Town will vote to appropriate from **STATE REVENUE SHARING** to reduce the property taxes for the fiscal year **2020-2021** as detailed below or take any action thereon.

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/20</u>	<u>2020/21 Request</u>
	\$133,000	\$141,500	\$141,500	\$200,000

Municipal Officers Recommends **\$100,000** **Vote was 3 – 0**
 Budget Committee Recommends **NR**

ARTICLE 31. To see what sum the Town will vote to appropriate from **ANTICIPATED NON-PROPERTY TAX REVENUES** to reduce the property taxes for the fiscal year **2020/2021** as detailed below, or take any action thereon:

REVENUE TYPE	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	2020/21 Requested
A. Auto Excise Tax	\$ 350,000	\$ 350,000	\$400,000	\$400,000
B. Boat Excise Tax	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
C. Building Permits	\$ 3,900	\$ 4,500	\$ 5,000	\$ 5,000
D. Plumbing Permits	\$ 1,900	\$ 2,000	\$ 2,300	\$ 2,300
E. Motor Vehicle Agent	\$ 5,750	\$ 5,750	\$ 5,800	\$ 6,500
F. Interest on Liens	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
G. Lien Costs	\$ 4,500	\$ 4,600	\$ 5,700	\$ 5,700

H. Cell Tower Rental	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
I. GA Reimbursement	\$ 2,000	\$ 1,500	\$ 1,500	\$ 1,500
J. Local Roads Assistance	\$ 27,000	\$ 27,300	\$ 26,888	\$ 27,640
K. Animal Welfare Fees	\$ 900	\$ 1,000	\$ 1,500	\$ 1,500
L. Recreation Agent Fees	\$ 900	\$ 900	\$ 900	\$ 900
M. Town Clerk Fees	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300
N. Interest on Taxes	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
O. Investment Interest	\$ 2,000	\$ 10,000	\$ 15,000	\$ 16,000
P. Misc. Revenues	<u>\$ 600</u>	<u>\$ 600</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>
Total	\$ 430,250	\$ 435,250	\$496,388	\$497,840

Municipal Officers Recommends **\$497,840** **Vote was 3 – 0**
Budget Committee Recommends **NR**

ARTICLE 32. To see if the Town will vote to increase the property tax levy limit as established by State Law if the municipal budget approved under the above articles will result in a tax commitment that is greater than that property tax levy limit.

(The vote this year, because of COVID 19, can be done by a show of hands or voice vote. The Town cannot operate without a vote in the affirmative by a majority of the voters present and voting. A negative vote on this question will result in another Town Meeting being called and another vote at that meeting.)

ARTICLE 33. To see if the Town will vote to authorize the tax collector to accept prepayment of taxes, the amount collected not to exceed the previous year’s taxes. Interest on any prepayment will be zero percent.

ARTICLE 34. To see if the Town will vote to transfer an amount from **Undesignated Fund Balance** sufficient to cover overdrafts for the **2020/2021** fiscal year.

ARTICLE 35. To see if the Town will vote to authorize the Municipal Officers to use unappropriated revenues from previous fiscal year’s undesignated fund balances as necessary to offset the **2020/2021** tax commitment.

ARTICLE 36. To see if the Town will vote to appropriate an Overlay in the amount not to exceed the State of Maine limitation in the calculation as set by the annual Municipal Valuation Return to cover the cost of abatements during the fiscal year.

(The Municipal Officers, as Assessors, are authorized to raise Overlay under Title 36 MRSA Section 710 but require voter authorization to spend Overlay. Overlay can not be more than 5% of the Tax Commitment.)

ARTICLE 37. To see if the Town will vote to authorize the Treasurer to receive incidental fees and receipts and to credit such revenues to the corresponding accounts.

ARTICLE 38. To see if the Town will vote to accept grant monies from the State of Maine, Department of Environmental Protection, Small Communities Grant, Maine Emergency Management Grant Program, MMA Grant Program, FEMA Grant Programs, and any other grant sources available in **2020/2021** and to authorize the Municipal Officers to expend same.

ARTICLE 39. To see if the Town will vote to authorize the Municipal Officers to apply for **2020/2021** Community Development Block Grant and if a grant is received, to authorize the Municipal Officers to accept and expend said grant funds and to make such assurances, assume such responsibilities, and exercise such authority as are necessary and reasonable to implement such programs.

ARTICLE 40. To see if the Town will vote to determine a date when **2020/21** taxes shall be due and payable and date after which interest will accrue.

2020/2021 Recommendation:

1st Half Due Date: **(Wednesday) October 14, 2020 or 30 days from commitment date whichever is later**

2nd Half Due Date: **(Wednesday) April 14, 2021**

(This wording provides taxpayers as many as 30 days to pay the first half of their taxes because occasionally the commitment date of taxes is delayed for reasons beyond the Board of Assessor's control.

ARTICLE 41. To see if the Town will vote to charge interest on **2020/2021** taxes unpaid as of the due date at **8% APR**. All payments will be credited as of the date the town receives them.

ARTICLE 42. To see if the Town will vote to set an interest rate of **3% APR** on abated taxes.

ARTICLE 43. To see if the Town will vote to authorize the Municipal Officers on behalf of the Town to dispose of any real estate acquired by the Town for nonpayment of taxes thereon, on such terms as they may deem advisable except that the Municipal Officers shall use the special sales process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s) and to execute quit claim deeds for such property if sold, or to retain such property for town use if the Municipal Officers decides this is more advantageous to the Town.

ARTICLE 44. To see if the Town will vote to accept all funds collected through various fund-raising activities and donations and to authorize the Municipal Officers to expend the same.

ARTICLE 45. To see if the Town will vote to authorize the Municipal Officers to use the unexpended **2020/2021** balances as carried forward in the CDBG Rehab Reserve Account.

ARTICLE 46. To see if the Town will vote to authorize the Municipal Officers to set the date and time of the next Town Meeting to approve the municipal budget for the **July 1, 2021 to June 30, 2022** fiscal year.

ARTICLE 47. To see if the Town will vote to authorize the Municipal Officers, on behalf of the Town, to sell or dispose of any personal property or equipment and material owned or seized by the Town on such terms as they deem proper and transfer funds to reserve accounts associated with affected sales when applicable.

ARTICLE 48. To see if the Town will vote to authorize the Municipal Officers to carry forward specific account balances from the current year to the same accounts for the ensuing year for the specific purpose of each account. The express purpose of this Article is to allow the continuation of ongoing Voter approved programs.

ARTICLE 49. To see if the Town will vote to authorize the Municipal Officers to enter multiple year leases, contracts and agreements on terms and conditions that the Municipal Officers deems necessary and appropriate.

GIVEN UNDER OUR HANDS THIS 25th DAY OF JUNE 2020.

CHELSEA MUNICIPAL OFFICERS

Deborah Sanderson

Michael Pushard

Benjamin Smith

A true copy:

Attest: _____
Scott M. Tilton
Town Clerk

Resident's Return

KENNEBEC
MAINE, ss.

By virtue of the within Warrant to me directed, I have notified and warned the inhabitants of the Town of Chelsea, qualified to vote in Town affairs to assemble at the time and place and for the purpose within named, by posting this Town Meeting Warrant at the Chelsea Town Office, Chelsea Gas Station, Bell's Liquidation, and Soule's Auto Supply on the _____ day of July, A.D., 2020, the same being at least seven days prior to the within named meeting.

Attest: _____
Brenda Arnold – Chelsea Resident