

Chelsea Selectboard Meeting
Thursday June 11, 2020
6:30PM
Via Zoom Conference

I. Call meeting to order:

The Zoom meeting was called to order at 6:31PM by Sanderson.

Selectboard present included Deborah Sanderson, Benjamin Smith and Michael Pushard

Others present included Scott Tilton, Carol Belanger and Marion Bowman

II. Adjustments to the Agenda: NONE

III. Consent Agenda:

- A. Approval of Accounts Payable Warrant #52 in the amount of \$600.00
- B. Approval of Payroll Warrant # 54 in the amount of \$8,685.53
- C. Approval of Accounts Payable Warrant #55 in the amount of \$241,050.54
- D. Approval of May 28, 2020 Selectboard Meeting Minutes

A motion was made by Pushard that was seconded by Smith to approve Consent Agenda Items A, B, C and D as presented. A roll call vote was taken. The vote was unanimous.

IV. Scheduled Items:

- A. **New Business –**
 - 1. **Assessment of Real Estate at 119 Intervale Road**

The Manager presented the Selectboard with a letter dated December 2, 2019 requesting the 2018-19 and 2019 – 20 property taxes be abated. No action was taken.

- B. **Old Business:**
 - 1. **Establishing a Chelsea Excise Tax Date of June 30, 2020**

The Manager discussed with the Selectboard the need to establish June 30, 2020 instead of July 12 as the excise tax due date in Chelsea.

A motion was made by Pushard that was seconded by Sanderson to establish June 30, 2020 as the excise tax due date for new registrations and reregistration's that expire on June 30 or earlier. A roll call vote was taken. The vote was 2-0-1(Smith).

2. Contracting with an Assessors Agent on July 1, 2020

The Manager explained that the terms of employment with RJD Appraisal to provide assessing services to the Town of Chelsea had been worked out.

A motion was made by Smith that was seconded by Sanderson to enter into a contract with RJD Appraisal to provide assessor agent services to Chelsea for the period of July 1, 2020 to June 30, 2021. A roll call vote was taken. The vote was 2 – 1(Pushard).

3. Spirit of America Award Recipient Selection

The Selectboard have decided on a recipient of the Spirit of Award. The Manager was instructed to prepare the certificate for presentation at the July 16, 2020 Town Meeting. A formal vote was not taken in order to surprise the recipient.

4. Future Town Office Planning

The Manager presented the Selectboard with a plan showing an addition being added to the current Town Office. The Selectboard liked the proposed plan but wanted the Manager to review a few other site-specific matters before planning could move forward. No formal action was taken.

V. Legal:

A. Winter Maintenance Contract revision and renewal

There was a discussion about waiving the contractor's performance bond requirement in the Winter Maintenance Contract.

A motion was made by Smith that was seconded by Pushard to waive the requirement for the contractor to obtain a performance bond for the 2020-21 season. A roll call vote was taken. The vote was unanimous.

B. Approval of a Recyclers License for Joseph Belanger d/b/a West Shore Auto

The Selectboard were presented with a recommendation from the CEO along with supporting Materials on a Recyclers License for Joseph Belanger d/b/a West Shore Auto.

A motion was made by Pushard that was seconded by Smith to approve a Recyclers License for Joseph Belanger to expire May 30, 2021

A roll call vote was taken. The vote was unanimous.

C. Voting Process and Town Meeting Warrant Preview

The Manager presented the Selectboard with information about this year's municipal election. This year, because the nomination process yielded no nominees for town positions, all position on the July 14 ballot will be by elected by write in only.

A draft of the Town Meeting warrant was reviewed with he Selectboard. A referendum style warrant was presented, a shortened version and the usual version was also presented to the Selectboard. The Selectboard wanted the town meeting warrant to be presented to voters in the usual format.

D. Property Abatement Request from Joel Alexander for 5 and 6 Cottage Lane

The Selectboard reviewed an abatement request for the 2019 taxes at the duplex on Cottage Drive Map 4 Lot 36 Acct 564.

VI. Written Reports and Communication:

- A. The Selectboard reviewed the Code Enforcement Report
- B. The Selectboard reviewed the 2020 Fall Bond Issue Schedule
- C. The Selectboard reviewed YTD Revenue Sharing Report
- D. The Selectboard did not receive a Treasurer Report on Investments

VII. Verbal Communication:

- A. Town Manager – The Manager highlighted parts of his written report
- B. Chelsea RSU #12 Representative - NONE
- C. Boards and Committees –
 Planning Board – Carol Belanger stated that the Planning Board would not be meeting in July.
 Budget Committee – Carol Belanger expressed concern that the Budget Committee would not have enough time to review the budget.
- D. Selectboard –
 Ben Smith – None
 Mike Pushard – commented on the newly paved sections of road. He also noticed that the Cony Road was showing signs of cracking. He stated that a local realtor told him the Town could get \$70K for the Tax Acquired 330 Togus Road property.

VII. Executive Session: NONE

VIII. Adjournment:

A motion was made by Smith that was seconded by Pushard to adjourn the meeting. A roll call vote was taken. The vote was unanimous to adjourn. The meeting was adjourned at 8:18PM

Approved remotely by the Selectboard on June 25, 2020

Deborah Sanderson

Michael Pushard

Benjamin Smith

This meeting, due to the State of Emergency currently in effect, will not be open to public attendance. Selectboard and the public will be participating via a Zoom audio and video conference.