



Office of the Town Manager

Telephone: 207-582-4802

Town of Chelsea
560 Togus Road
Chelsea, ME 04330

To the residents of Chelsea,

The Town of Chelsea has been monitoring the COVID-19 virus and its potential impact on our community. After serious consideration and in consultation with the Selectboard, we will be making some adjustments in the way Town services are provided. These will be evaluated on an ongoing basis and changes will be made as information and circumstances change. Our goal is to ensure the safety of our employees and our residents in the most responsible manner possible but also provide some of the services you have come to rely on. We apologize for the inconveniences that these measures will cause. It is important to avoid the need to shut down entirely through unintended exposure to the virus. We strongly encourage residents to practice social distancing to avoid potential contact, but we also encourage everyone to call and check on neighbors, friends and family. We are erring on the side of caution in order to do our best to slow the spread of this virus.

Sincerely,
Scott M. Tilton
Town Manager

The following measures will be implemented as of **Wednesday, March 17 until Tuesday March 31**. As circumstances warrant, this time period may be shortened or extended:

Town Office –The town office will be closed to public traffic as of **Wednesday, March 17** with the exception of residents needing to obtain new plates or transfer plates from an existing vehicle who may call the Town Office and schedule an appointment to meet with someone. Staff will be working, and people are asked to call the Town Office at 207-582-4802 and we will do our best to provide the services that you require. We have a drop box outside of the Town Office to allow people to drop off tax and other payments. It is possible to re-register vehicles, motorcycles, trailers, boats and ATV, get dog licenses, and get hunting and fishing licenses online. Staff can assist on the phone with completing online transactions. There are links on the Town website at

<https://chelseamaine.org> or send email to chelseamanager@chelseamaine.org

Fire Department – Fire Department Buildings will be closed to all except emergency needs. If you have a non-emergency request, please call dispatch at 207-624-7076 or 2-1-1 and they will assist you in obtaining what you need. Emergency needs for police, fire, and EMS should be treated as normal by calling dispatch (9-1-1) for assistance.

Public Works – Road work is contracted out and we will continue to maintain and keep the roads safe. Residents with road concerns or questions should call the Town Office at 207-582-4802 and questions will be answered.

Code Enforcement – Those wishing to get building and plumbing permits or who have questions regarding projects should call the Town Office at 207-582-4802. We will be processing as much as possible via phone, email, and U.S.P.S mail.

General Assistance – Persons seeking general assistance, or a food bank voucher should call the Town Office at 207-582-4802 and we will process applications and vouchers over the phone.

Meetings – The Selectboard will be tentatively meeting as planned with all non- emergency matters being delayed to a future date. Meetings, when held, involving all Town Committees and Boards will be closed to the public but may be viewed via live stream.

Residents looking for other services or who have other needs should also call the Town Office at 207-582-4802 or by dialing 2 -1 -1.

Thank you for your patience.