

Selectboard Meeting
Thursday November 21, 2019
6:30PM
Chelsea Town Office

I. Call regular meeting to order:

The meeting was called to order at 6:34PM by Sanderson.

Selectboard present included: Deborah Sanderson, Benjamin Smith and Michael Pushard.

Members of the public present included Scott Tilton, Jarrod Pinkham, Richard Cote, Molly Alexander and Richard DeVries.

The Pledge of Allegiance was recited.

II. Public Comment on items not part of the agenda:

Rick Cote commented that the traffic island at the intersection of Hallowell Road and River Road should better marked. Currently it is difficult to see the island when making the turn from River Road on to Hallowell.

III. Adjustments to the agenda: NONE

IV. Consent Agenda:

- A. Approval of Payroll Warrant #20 in the amount of \$8,092.82
- B. Approval of Accounts Payable Warrant #21 in the amount of \$42,388.15
- C. Approval of Payroll Warrant #22 in the amount of \$8,414.18
- D. Approval of Accounts Payable Warrant #23 in the amount of \$295,787.37
- E. Approval of September 26, 2019 Selectboard Meeting Minutes
- F. Approval of October 10, 2019 Selectboard Meeting Minutes
- G. Approval of October 24, 2019 Public Hearing Minutes
- H. Approval of October 24, Selectboard Meeting Minutes

A motion was made by Smith that was seconded by Pushard to approve Consent Agenda Items A, B, C and D as presented. The vote was unanimous by those present and voting.

A motion was made by Smith was seconded by Pushard to approve Consent Agenda Items G and H as presented. The vote was 2 – 0 – 1 (Sanderson).

A motion was made by Smith that was seconded by Sanderson to approve Consent Agenda Items E and as presented. The vote was 2 – 0 – 1(Pushard).

A motion was made by Sanderson that was seconded by Pushard to approve Consent Agenda Items F and as presented. The vote was 2 – 0 – 1(Smith).

V. Scheduled Items:

A. New Business:

1. Cooperative Solar Power Discussion w/ RSU #12

Richard DeVries, representing RSU 12, presented the Selectboard with plans for the cooperative construction of a solar array and purchase of the power produced. The planning is in the early stages. An RFP to construct a solar array and the purchase of power is going out in December. Further action will need to be taken after the RFP's are returned.

VI. Legal:

F. Action on Win Ro Automobile Graveyard/Junkyard Annual Permit

The Selectboard reviewed Win Ro Automobiles Graveyard/Junkyard request for an annual renewal of their 2019-20 permit. A motion was made by Smith that was seconded by Pushard to approve Win Ro Automobiles Graveyard/Junkyard Permit ending May 2020. The vote was unanimous by those present and voting.

G. Status and possible further action on Jellison Property Clean Up

The CEO presented the Selectboard with an update on the cleanup efforts ongoing at Jellison's property at Map 1 Lot 117. Clean up is progressing. The Selectboard wanted another update on progress in December.

VIII. Verbal Communication:

B. RSU #12 School Board Director – Rick Cote provided a report on activities at the Chelsea School and the RSU Board of Directors.

V. Scheduled Items:

2. Selectboard training requirement

The Manager reminded members of the Selectboard of the required FOAA training that they need to complete and of an upcoming Elected Officials Workshop in Augusta.

B. Old Business:

1. Adoption of a Social Media Policy

The Selectboard were provided with a final opportunity to review the policy and the suggested changes made by the Town's Attorney.

A motion was made by Smith that was seconded by Pushard to adopt the policy in it's current version. The vote was unanimous by those present and voting.

2. Annual Review of Town Owned Property

The Manager reviewed with the Selectboard the list of current town owned properties. No formal action was requested at this time.

3. Town Office Feasibility and Space Needs Study RFQ

The Manager reviewed with the Selectboard the current ownership status of the Town office. The Town Office currently sits on property that was sold to the RSU when the consolidation occurred around 2010. The deed which reserves the right of the Town to use the building indicates the building is on the wrong parcel of land and could be an issue moving forward with renovations of the Town Office. The Selectboard agreed that sending out an RFQ at this time would be premature given the unknown status of the Town Office. The Selectboard requested that the Manager work with the RSU Superintendent and the Town Attorney to obtain a corrective deed and more favorable deed conditions. No formal action was taken.

4. Patch and Crushed Rock availability Plan

The Manager informed the Selectboard that arrangements have been made with Shaw and Sons to provide emergency response to pothole patching and ¾ inch stone delivery on weekends. Mr. Shaw will stock the product and respond to calls for services from December 1 to May 1. The Selectboard supported this plan. No action was needed.

VI. Legal:

A. Set date for review of Town Manager Contract

The Manager spoke with the Selectboard on the possible need to make changes to his contract considering the possible changes to his duties as Road Commissioner. The Selectboard seemed receptive to this idea and will be conducting a Town Manager performance review. No action was taken on the contract.

B. Suspension of InforMe Rapid Renewal service

The Manager provided the Selectboard with information on the issues the Town has been having with Rapid Renewal and InforMe/TRIO interface. A plan to suspend rapid renewal for a short period was presented to the Selectboard. The idea is that the suspension will provide time for the records containing small errors will work themselves thru the system.

C. Tax Abatements

1. Arthur and Mary Robinson – M9 L80 - \$3,000 in value

A motion was made by Smith that was seconded by Sanderson to approve a 2019-20 corrective abatement in the amount of \$3,000 in value to Arthur and Mary Robinson for their property at Map 09 Lot 080. The vote was 2-0-1(Pushard).

2. David Brunelle – M1 L 154 - \$136,920 in value

A motion was made by Smith that was seconded by Sanderson to approve a 2019-20 corrective abatement in the amount of \$148,920 in value to David and Lori Brunelle for their property at Map 01 Lot 154. The vote was 2-0-1(Pushard).

3. Karen McIntire – M 3 L 79 – \$5760 in value

A motion was made by Smith that was seconded by Pushard to approve a 2019-20 corrective Abatement in the amount of \$5,760 in value to Karen McIntire for her property at Map 03 Lot 079. The vote was unanimous by those present and voting.

4. Kenneth Henry – M 4 L 220 - \$19,200 in value

A motion was made by Smith that was seconded by Pushard to approve a 2019-20 corrective abatement in the amount of \$19,200 in value to Kenneth Henry for his property at Map 04 Lot 220. The vote was unanimous by those present and voting.

5. Edward and Carla Bonenfant – M 6 L 70 - \$105,820 in value

A motion was made by Smith that was seconded by Pushard to approve a 2019-20 corrective abatement in the amount of \$105,820 in value to Edward and Carla Bonenfant for their property at Map 06 Lot 70. The vote was unanimous by those present and voting.

6. Wendy Cummings – M 9 L 174 – \$21,119 in value

A motion was made by Smith that was seconded by Pushard to approve a **2019-20** corrective abatement in the amount of \$21,119 in value to Wendy Cummings for her property at Map 9 Lot 174. The vote was unanimous by those present and voting.

A motion was made by Smith that was seconded by Pushard to approve a **2018-19** corrective abatement in the amount of \$21.119 in value to Wendy Cummings for her property at Map 9 Lot 174. The vote was unanimous by those present and voting.

A motion was made by Smith that was seconded by Pushard to approve a **2017-18** corrective abatement in the amount of \$21,119 in value to Wendy Cummings for her property at Map 9 Lot 174. The vote was unanimous by those present and voting.

7. John and Mark Thompson – M 3 L 19 - \$73,432 in value

A motion was made by Smith that was seconded by Pushard to approve a **2019-20** corrective abatement in the amount of \$73,432 in value to John and Mark Thompson for their property at Map 3 Lot 19. The vote was unanimous by those present and voting.

A motion was made by Smith that was seconded by Pushard to reconsider a **2019-20** corrective abatement in the amount of \$73,432 in value to John and Mark Thompson for their property at Map 3 Lot 19. The vote was unanimous to reconsider by those present and voting.

A motion was made by Smith that was seconded by Pushard to not approve a **2019-20** corrective abatement in the amount of \$73,432 in value to John and Mark Thompson for their property at Map 3 Lot 19. The vote was unanimous by those present and voting.

The Selectboard had questions on the abatement and related separate supplemental tax request that needed to be clarified before a vote would be taken.

D. Tax Supplemental

1. David Scott Robinson – M9 L84-001 - \$3,000 in value

A motion was made by Smith that was seconded by Sanderson to approve a 2019-20 supplemental tax to David Scott Robinson in the amount of \$3000 in value. The vote was 2 – 0 – 1(Pushard).

2. **David Brunelle – M1 L154-1 - \$136,920 in value**

A motion was made by Smith that was seconded by Sanderson to approve a 2019-20 supplemental tax to David and Lori Brunelle in the amount of \$148,920 in value. The vote was 2– 0 – 1(Pushard).

3. **Clarence Patterson Jr. - Farmland Tax Penalty**

A motion was made by Smith that was seconded by Pushard to approve a Supplemental tax on 2016-20 Farmland and Open Space penalty Clarence Patterson Jr in the amount of \$2,269.98 in penalty. The vote was unanimous by those present and voting.

E. 2017 Property Tax Collection Settlement

The Manager, Tax Collector, requested the Selectboard discharge him from further liability or obligation to collect the 2016-17 taxes. A motion was made by Smith that was seconded by Pushard to approve the Certificate of Settlement of the 2016-17 taxes. The vote was unanimous by those present and voting

VII. Written Communication:

- A. The Selectboard reviewed a Transportation Project Solicitation from KVCOG
- B. The Selectboard reviewed an update from MMEHT
- C. The Selectboard reviewed the Tiny Home Registration Clarification from BMV
- D. The Selectboard reviewed Maine Bicentennial Grant Opportunity
- E. The Selectboard reviewed the CEO Report for October
- F. The Selectboard reviewed Town Clerk Report for October
- G. The Selectboard reviewed Deputy Clerk Report for September and October

VIII. Verbal Communication:

- A. Town Manager – **NONE**
- C. Boards and Committees – **NONE**
- D. Board of Selectmen/Assessors –
Pushard – provided a report to the Selectboard on the current Christmas Festival plans
Smith – **NONE**
Sanderson - **NONE**

X. Adjournment:

A motion was made by Smith that was seconded by Pushard to adjourn the meeting. Vote was unanimous of those present and voting. The meeting was adjourned.

Approved by the Selectboard on December 5, 2019

Deborah Sanderson

Michael Pushard

Benjamin Smith