

Selectboard Meeting
Thursday October 24, 2019
6:30PM
Chelsea Town Office

I. Call regular meeting to order:

Selectboard present included: Michael Pushard and Benjamin Smith. Deborah Sanderson was absent and excused

The meeting was called to order at 6:58PM by Smith.

Members of the public present included Scott Tilton, Rick Danforth, Ian Leonard, Jennette Holt and Sam Shepard

The Pledge of Allegiance was recited.

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda: NONE

IV. Consent Agenda:

- A. Approval of Payroll Warrant #18 in the amount of \$7,73704
- B. Approval of Accounts Payable Warrant #19 in the amount of \$
- C. Approval of September 26, 2019 Selectboard Meeting Minutes
- D. Approval of October 10, 2019 Selectboard Meeting Minutes

A motion was made by Pushard that was seconded by Smith to approve Consent Agenda Items A and B as presented. The vote was unanimous by those present and voting.

No action was taken on Consent Agenda Items C and D.

V. Scheduled Items:

A. New Business:

1. Town Office Feasibility and Space Needs Study RFQ

The Manager presented the Selectboard a draft of a Town Office Feasibility and Space Needs Study RFQ. The Selectboard present reviewed the RFQ and tabled action until the next meeting.

B. Old Business:

1. Adoption of a Social Media Policy

The Selectboard reviewed the proposed Social Media Policy. Action on the policy was tabled until the next meeting.

2. Annual Review of Town Owned Property

The Manager presented the Selectboard with a current inventory of town property including tax acquired parcels. Any action was tabled until the next meeting.

3. Reschedule the November 24 regular meeting – Thanksgiving

The Selectboard discussed the upcoming November and December meeting date conflicts. By consensus it was agreed that the following dates would be revised meeting dates:

November 14, December 5 and December 19

VI. Legal:

A. Chelsea Grange Grant Agreement Approval

The Selectboard reviewed the agreement to provide a grant of \$6500 from the CDBG Account to the Chelsea Grange. The agreement was approved and signed by the Selectboard.

B. Approve Mortgage Release for Sandra (Vigue) Jones

Camden National Bank discovered during a title search a 1992 mortgage recorded by Chelsea as a result of a loan to Sandra Vigue from Chelsea's CDBG's account. The mortgage terms were satisfied but not discharged. A motion was made by Pushard that was seconded by Smith to approve a Mortgage Release to Sandra Vigue. The vote was unanimous by those present and voting.

- C. Appointments
 - 1. Shawn Ramage – Fire Chief

A motion was made by Pushard that was seconded by Smith to appoint Shawn Ramage the Chelsea Fire Chief. The vote was unanimous by those present and voting.

- 2. Shawn Ramage – Gardiner Ambulance Advisory Board

A motion was made by Pushard that was seconded by Smith to appoint Shawn Ramage as Chelsea’s representative on the Gardiner Ambulance Advisory Board. The vote was unanimous by those present and voting.

- 3. Michael Nicholas – Gardiner Ambulance Advisory Board (Alternate)

A motion was made by Pushard that was seconded by Smith to appoint Michael Nicholas as Chelsea Alternate representative on the Gardiner Ambulance Advisory Board. The vote was unanimous by those present and voting.

- D. Tax Abatements – 2019-20

The Selectboard reviewed an abatement request from Joan Tobias at Map 8 Lot 258. The abatement request was for a missed Homestead Exemption for her account for the assessed value of \$19,200. A motion was made by Smith that was seconded by Pushard to abate \$19,200 in assessed value and \$373.44 in taxes on Map 8 Lot 258. The vote was unanimous by those present and voting.

VII. Written Communication:

- A. The Selectboard reviewed a letter from Charter Communication dated October 11, 2019
- B. The Selectboard reviewed Town Clerks Report for September 2019
- C. The Selectboard reviewed Deputy Clerks Report for September 2019
- D. The Selectboard reviewed the October 2019 SVRSU Superintendent Report
- E. The Selectboard reviewed Town Treasurer Report.
- F. The Selectboard reviewed Town Manager Report.

VIII. Verbal Communication:

- A. Town Manager – NONE
- B. RSU #12 School Board Director – NONE
- C. Boards and Committees – Rick Danforth reported on the latest meeting of the Budget Committee.

D. Board of Selectmen/Assessors –

Pushard – presented an update on the plans for Chelsea’s November 30 Christmas Tree Lighting and Celebration

Smith – NONE

IX. Goal Setting:

Delayed for another date and time.

X. Adjournment:

A motion was made by Pushard that was seconded by Smith to adjourn the meeting. Vote was unanimous of those present and voting. The meeting was adjourned at 7:46PM.

Approved by the Selectboard on November 14, 2019

____ Absent _____
Deborah Sanderson

Michael Pushard

Benjamin Smith