

Selectboard Meeting
Thursday September 26, 2019
Public Hearing @ 6:30PM
General Assistance Ordinance and
Amendments to Appendices
Followed by regular meeting
Chelsea Town Office

Public Hearing

A. Review 2019-20 General Assistance Ordinance and Appendices

I. Call regular meeting to order:

Selectboard present included: Deborah Sanderson and Benjamin Smith. Michael Pushard was absent and excused from meeting

The regular meeting was called to order at 6:37PM by Sanderson.

Members of the public present included Scott Tilton, Jarrod Pinkham, Jim Meserve, Greg Rafferty, Rick Grotton, Mary Street, Gary Mason, Matt Duffy, Molly Alexander, Janet Jellison, Rebecca Jellison, Carol Belanger and Marion Bowman

The Pledge of Allegiance was recited.

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda: NONE

IV. Consent Agenda:

- A. Approval of Payroll Warrant #13 in the amount of \$
- B. Approval of Accounts Payable Warrant #14 in the amount of \$
- C. Approval of September 9, 2019 Emergency Selectboard Meeting Minutes
- D. Approval of September 12, 2019 Selectboard Meeting Minutes
- E. Approval of September 12, 2019 Emergency Selectboard Meeting Minutes

A motion was made by Smith that was seconded by Sanderson to approve Consent Agenda Items A and B as presented. The vote was unanimous by those present.

A motion was made by Smith that was seconded by Sanderson to approve Consent Agenda Items C as presented. The vote was unanimous by those present.

Action on Items D and E were tabled until Mr. Pushard could be present.

V. Scheduled Items:

A. New Business:

- 1. Approval of Motor Vehicle Registration Agent Fee

The Manager explained the town could implement an increase in the motor vehicle registration agent fee. The current rate of \$3 for a reregistration could be increased to \$5 and the current fee of \$4 for a new registration could be increased to \$6. The Manager recommended that the fees be increased.

A motion was made by Smith that was seconded by Sanderson to approve the recommendation from the Manager and increase the agent fees on a reregistration to \$5 from \$3 and increase the agent fee on a new registration to \$6 from \$4. The vote was unanimous by those present.

B. Old Business:

- 1. Heart and Soul Coordinator/Planner/Marketing Position

The manager outlined his plans to contract with two coordinators to provide Heart and Soul coordination services. Each person would be paid \$12,000 to complete specific measurable tasks over the next year and possibly two years. Action on the approving a contract was tabled until Mr. Pushard would be present to vote.

2. Providing CDBG Funds to Chelsea Grange for Septic System

The Manager reviewed the possibility of awarding the Chelsea Grange a grant from the CDBG Fund to assist them in the installation of a septic system at the Grange property.

A motion was made by Smith that was seconded by Sanderson to approve giving the Grange a grant in the amount of \$6500 to assist them with the installation of a new septic system. The vote was unanimous by those present.

VI. Legal:

A. Janet Jellison Property Clean Up Matter

The CEO was present to update the Selectboard on the progress being made by Ms Jellison in cleaning up her property. Ms. Jellison was in attendance to request that the Selectboard give her until June of 2020 to take enforcement action against her. Members of the Selectboard expressed a willingness to give Ms Jellison until October 24, 2019 before acting on a consent agreement. No formal action was taken.

B. Winter Road Maintenance Contract approval

The Manager reviewed the proposed changes to the winter maintenance contract that the contractor had wanted made.

A motion was made by Smith that was seconded by Sanderson to authorize the Manager to enter into a winter maintenance contract with K and F Construction on behalf of the town. The vote was unanimous by those present.

C. Adoption of 2019/20 General Assistance Ordinance and Appendices

Upon review of the lack of comments at the Public hearing, a motion was made by Smith that was seconded by Sanderson to adopt the 2019/20 General Assistance Ordinance and Appendices as written. The vote was unanimous by those present.

VII. Written Communication:

- A. The Selectboard reviewed a letter from Charter Communication dated September 13, 2109
- B. The Selectboard reviewed a letter from Charter Communication dated September 19, 2019
- B. The Selectboard reviewed the Deputy Clerk Report
- C The Selectboard reviewed Treasurers Report
- D. The Selectboard reviewed Town Manager Report

VIII. Verbal Communication:

- A. Town Manager – parts of the Town Managers written report were shared verbally with the Selectboard and the public.
- B. RSU #12 School Board Director – NONE
- C. Boards and Committee – NONE
- D. Board of Selectmen/Assessors –
Benjamin Smith – NONE

Deborah Sanderson – informed the Selectboard and members of the public that she had recently been to Butternut Park and stated how nice it was there.

IX. Goal Setting Workshop

Goal setting was postponed

X. Adjournment:

A motion was made by Smith that was seconded by Sanderson to adjourn the meeting. The vote was unanimous by those present and voting.

Approved by the Selectboard on November 14, 2019

Deborah Sanderson

Absent
Michael Pushard

Benjamin Smith