

Selectboard Meeting
Thursday September 12, 2019
6:30PM, Chelsea Town Office

I. Call regular meeting to order:

Selectboard present included: Deborah Sanderson and Michael Pushard. Benjamin Smith was absent and excused from meeting

The regular meeting was called to order at 6:44PM by Sanderson.

Members of the public present included Scott Tilton, Robert Strout, Gail Strout, Sheri Truman, Charlotte McLaughlin, Patti Fredette, Chuck Redman, Jarrod Pinkham, Lisa Webb-Kalloch, Rick Grotton, Mary Street, Marion Bowman, Carol Belanger and Jennifer Brown

The Pledge of Allegiance was recited.

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda:

A discussion with the Planning Board was added to the agenda after Old Business.

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant #10 in the amount of \$325.00
- B. Approval of Payroll Warrant #11 in the amount of \$7,531.69
- C. Approval of Accounts Payable Warrant #12 in the amount of \$294,629.59
- D. Approval of August 29, 2019 Selectboard Meeting Minutes

A motion was made by Pushard that was seconded by Sanderson to approve Consent Agenda Items A, B, C and D as presented. The vote was unanimous by those present.

V. Scheduled Items:

A. New Business:

1. Heart and Soul Coordinator/Planner/Marketing Position

The Manager discussed with Selectboard the option to contract out the Heart and Soul Coordinator/Planner/Marketing Position to Marion Bowman and Patti Fredette for a negotiated contract amount. Both individual would work together and were qualified to perform fulfill the contract. The Manager was instructed to negotiate an amount and create a contract for the Selectboard to review.

2. Assisting Chelsea Grange in the construction of a Septic System

After many years the Chelsea Grange has a well and access to potable water. The Grange has now decided to shift its fundraising efforts toward the installation of a septic system and indoor plumbing. The Manager explained to the Selectboard that he has researched the possibility of using previously loaned and paid back CDBG funds from the original grant Chelsea received in the 1990's. Research indicates that the former requirements of the fund are no longer in effect and that the funds can be used for reasons other than residential loans and grants for household improvements. The Manager introduced an idea of providing funds to the Chelsea Grange to help with the cost of the installing a septic system and plumbing. No action was taken.

B. Old Business:

1. KVCOG General Election Ballot

The Selectboard reviewed the ballot and the slate of officers presented to them by KVCOG. A motion was made by Sanderson that was seconded by Pushard to to approve the Town Manager casting the ballot on behalf of the Selectboard. The vote was unanimous by those present.

2. Set new date for 2019/20 Selectboard goals workshop

The Selectmen discussed possible dates for a goal setting meeting. The date of September 26, 2019 was selected by those present for a meeting to set goals.

3. Selection of MMA Voting Delegate to Annual Meeting

The MMA Annual Meeting will be during the October MMA Convention. The Selectboard appointed Scott Tilton the voting delegate and Ben Smith the alternate at the Annual MMA Meeting.

Adjustment to Agenda:

4. Discussion with the Planning Board

Members of the Planning Board wanted to get the Selectboard input on which ordinances the Selectboard wanted them to work on. Three ordinances were a priority: Nuisance Ordinance, Certificate of Occupancy Ordinance and Building Permit Ordinance. The Planning Board will work on ordinances based on the priority list above.

VI. Legal:

A. Gardiner Ambulance Contract

The Manager provided the contract to the Selectboard for their review. A motion was made by Pushard that was seconded by Sanderson to approve the contract for the Gardiner Ambulance Service to provide service to approximately half of the residents in Chelsea from July 1, 2019 to June 30, 2020. The vote was unanimous by those present.

B. Certification of Medical Marijuana Retail Store Licensing Ordinance

The Selectboard reviewed the proposed Medical Marijuana Retail Store Licensing Ordinance. There was discussion about the license fee and other matters dealing with implementation after adoption by voters. A motion was made by Pushard that was seconded by Sanderson to certify the ordinance to the Town Clerk to be voted by written ballot at the November 5, 2019 voting. The vote was unanimous by those present.

C. Winter Plowing and Sanding Update

Given the positive vote to appropriate additional funds for plowing and sanding operations, a motion was made by Sanderson that was seconded by Pushard to contract with K & F Construction for snow plowing and sanding services for the 2019/20 Winter. The vote was unanimous by those present.

VII. Written Communication:

- A. The Selectboard reviewed a letter from Charter Communication dated August 15, 2019
- B. The Selectboard reviewed a letter from Charter Communication dated September 6, 2019
- C. The Selectboard reviewed a letter from State Treasurer
- D. The Selectboard reviewed a letter from MMEHT regarding Plan updates
- E. The Selectboard reviewed the Town Clerk August Report
- F. The Selectboard reviewed the CEO Report for August

VIII. Verbal Communication:

- A. Town Manager – NONE
- B. RSU #12 School Board Director – NONE
- C. Boards and Committee – NONE
- D. Board of Selectmen/Assessors – NONE

IX. Executive Session:

A. Abatement Request #2019-11, pursuant to 36 M.R.S. § 841(2)

A motion was made by Pushard that was seconded by Sanderson to go into executive session pursuant to **36 M.R.S. § 841(2)**. The vote was unanimous by those present and voting. In at 8:00PM.

A motion was made by Pushard that was seconded by Sanderson to come out of executive session. The vote was unanimous by those present and voting. Out at 8:05PM.

A motion was made by Pushard that was seconded by Sanderson to approve an abatement of the 2018/19 RE Taxes in the amount of \$1,274.03 including cost and interest on Account 684. The vote was unanimous by those present.

X. Adjournment:

A motion was made by Pushard that was seconded by Sanderson to adjourn the meeting. The vote was unanimous by those present and voting.

Approved by the Selectboard on October 10, 2019

Deborah Sanderson

Michael Pushard

Absent
Benjamin Smith