

**Selectboard Meeting
Thursday August 15, 2019
Executive Session 6:00PM
Regular Meeting to follow
Chelsea Town Office**

IX. Executive Session:

A. Pursuant to 1 MRSA § 405(6)(A)

Selectboard present included: Deborah Sanderson, Benjamin Smith and Michael Pushard

A motion was made by Smith that was seconded by Pushard to go into executive session pursuant to 1 MRSA § 405(6)(A). The vote was unanimous. In at 6:16PM.

A motion was made by Smith that was seconded by Pushard to come out of executive session. The vote was unanimous. Out at 6:34PM.

No action was taken.

I. Call regular meeting to order:

Selectboard present included: Deborah Sanderson, Benjamin Smith and Michael Pushard

The regular meeting was called to order at 6:36PM by Sanderson.

Members of the public present included Scott Tilton, Jarrod Pinkham, Carol Belanger, Jen Brown and Rick Cote.

The Pledge of Allegiance was recited.

II. Public Comment on items not part of the agenda: None

III. Adjustments to the agenda: None

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant #62 in the amount of \$57,995.00
- B. Approval of Accounts Payable Warrant #05 in the amount of \$2,602.15
- C. Approval of Accounts Payable Warrant #06 in the amount of \$243,940.95
- D. Approval of Payroll Warrant #07 in the amount of \$7,896.09
- E. Approval of July 25, 2019 Selectboard Meeting Minutes

A motion was made by Smith that was seconded by Pushard to approve Consent Agenda Items A, B, C, D and E as presented. The vote was unanimous.

V. Scheduled Items:

A. New Business:

1. Set a date and Time for Selectboard Goal Setting Workshop

September 12, 2019 at 6PM was selected as the date for the Selectboard Goal Setting Workshop. The workshop will be at the Chelsea Town Office.

2. MMA Annual Election

The Selectboard reviewed the MMA Annual Election slate of nominated officers.

A motion was made by Smith that was seconded by Pushard to designate Scott Tilton to cast Chelsea's vote on behalf of the Selectboard for the officials nominated by the MMA Nominating Committee. The vote was unanimous.

3. KVCOG Representative Selection

A motion was made by Pushard that was seconded by Sanderson naming Ben Smith as Chelsea's Elected Representative to the KVCOG General Assembly and Scott Tilton as Representative #2 to the KVCOG General Assembly. The vote was 2-0-1 (Smith).

4. 2019-20 Winter Roads Plowing and Sanding

The Town Manager informed the Selectboard that Spicer Tree Services notified him that he would be opting out of the 2nd and 3rd year of the Winter Maintenance Contract. There was discussion regarding how to proceed. The Selectboard instructed the Town Manager to put Winter Maintenance out for bids with the bids due by August 29th, 2019.

5. Use of Town Office Reserve Funds to install Backup Generator

The Town Manager requested the Selectboard consider using Town Office Building Reserve funds to install a standby generator at the Town Office. There wasn't any support for the recommendation.

VIII. Verbal Communication:

A. Chelsea's RSU #12 Representatives –

Rick Cote provided a report to the Selectboard covering various important issues at RSU #12.

B. Old Business:

1. Review and Approval of 2019-20 Tax Bill Insert

The Selectboard reviewed the 2019 Tax Bill Insert. The insert would be converted to black and white and be placed in tax bills.

2. Report on June 30, 2019 TIF Revenues and Expenses

The Town Manager presented the Selectboard with the unaudited balance of the TIF Account as of June 30, 2019.

VI. Legal:

A. Appointments to Vacant Elected Positions

1. Budget Advisory Committee

a. Elizabeth Jean

A motion was made by Smith that was seconded by Pushard to appoint Elizabeth Jean to a one year term to the Budget Committee. Appointment will run to June 30, 2020. The vote was unanimous.

b. Jennifer Brown

A motion was made by Smith that was seconded by Pushard to appoint Jennifer Brown to a one year term to the Budget Committee. Appointment will run to June 30, 2020. The vote was unanimous.

2. Planning Board – NONE

B. Administrative Consent Agreement with Janet Jellison – Map 1 Lot 117

The Selectboard reviewed the CEO's recommendation to enter into a Administrative Consent agreement with Janet Jellison for the clean up of her property. The Selectboard agreed with the CEO to give Ms. Jellison more time to clean up on her own. The agreement will be brought back to the Board at a future meeting

C. Tax Abatements

1. 2018-19 Hallowell Water District – Acct 429 – Map 4 Lot 50

After much research by the Assessor Agent it has been determined that the when the Hallowell Water District purchased the Willis and Nancy Grover property the deed stipulates that the Grovers would be responsible for paying the taxes. No action was taken

2. 2017-18 Melissa Geroux – Homestead Exemption

Based on assessment records is has been determined that Melissa Geroux was eligible for a 2017-18 Homestead exemption which she did not receive.

A motion was made by Smith that was seconded by Pushard to approve a 2017-18 tax abatement for Melissa Geroux for her property at Map 11 Lot 82 in the assessed amount \$20,000. The vote was unanimous.

D. Supplemental Taxes

1. 2018-19 Nancy Grover – Acct 429 – Map 4 Lot 50

Based on the information revealed in C.1. above no action will be needed on this item.

E. 2019-20 High School Bussing Contract with RSU #12

The Selectboard reviewed possible new language in the contract and decided to disregard the new language and use the original language presented in the March 2019 version of the contract.

A motion was made by Smith that was seconded by Pushard to enter into a contract with RSU #12 for the transportation of Chelsea High School students The vote was unanimous.

VII. Written Communication:

- A. The Selectboard reviewed a letter from Charter Communication dated July 29, 2019
- B. The Selectboard reviewed a letter from MMA Workers Comp Fund
- C. The Selectboard reviewed the Town Clerk July 2019 Report
- D. The Selectboard reviewed the June 2019 Town Election and Town Meeting Minutes
- E. The Selectboard reviewed the CEO July 2019 Report
- F. Deputy Clerk July 2019 Report - NONE
- G. The Selectboard reviewed the Town Manager Report

VIII. Verbal Communication:

A. Town Manager – None

C. Boards and Committee –

Carol Belanger reported that the Planning Board would be attending the August 29 Selectboard meeting to get input from the Selectboard concerning what they should be working on for ordinances

D. Board of Selectmen/Assessors -

Smith – None

Pushard – None

Sanderson – None

X. Adjournment:

A motion was made by Smith that was seconded by Pushard to adjourn the meeting. The vote was unanimous.

Approved by the Board of Selectmen on August 29, 2019

Deborah Sanderson

Michael Pushard

Benjamin Smith