

**Selectboard Meeting**  
**Thursday July 25, 2019**  
**Executive Session 6:00PM**  
**Regular Meeting to follow**  
**Chelsea Town Office**

- IX. Executive Session:**
  - A. Pursuant to 1 MRSA § 405(6)(A)
  
- I. Call regular meeting to Order and Pledge of Allegiance**
  - A. Election of Selectboard Chair
  - B. Election of Selectboard Vice Chair
  
- II. Public Comment on Items not part of the Agenda:**
  
- III. Adjustments to the Agenda:**
  
- IV. Consent Agenda:**
  - A. Approval of Accounts Payable Warrant #62 in the amount of \$
  - B. Approval of Payroll Warrant #03 in the amount of \$
  - C. Approval of Accounts Payable Warrant #04 in the amount of \$
  - D. Approval of June 27, 2019 Selectboard Meeting Minutes
  - E. Approval of July 11, 2019 Selectboard Meeting Minutes
  
- V. Scheduled Items:**
  - A. **New Business**
    - 1. August Selectboard Meeting Schedule Changes
      - a. Proposed new meeting dates: August 15 and 29
    - 2. Tax Bill Insert
  
  - B. **Old Business:**
    - 1. Update on restoration of 1865 Plan of Chelsea
    - 2. Brown Tail Moth declaration of public health nuisance
    - 3. Adopt Heart and Soul Resolution
  
- VI. Legal:**
  - A. Annual Review and Adoption of Chelsea Financial Policies
    - 1. Investment Policy
    - 2. Credit Card Policy
    - 3. Tax Receipting Policy
    - 4. Wages and Benefits Disbursement Policy

**VI. Legal: continued**

5. State Fees Disbursement Policy
6. Returned Check Policy
- B. Annual Review of Legal Services Use Policy
  1. Town Attorney Use Policy
  2. MMA Legal Services Use Policy
- C. Confirmation of Town Manager Appointments
- D. Appointments to Vacant Elected Positions
  1. Sheepscoot Valley RSU #12 School Board Director
  2. Planning Board
  3. Budget Advisory Committee
  4. Board Assessment Review
  5. Board of Appeals
- E. Consent Agreement with Janet Jellison for town cleanup of property
- F. Hallowell Water District Tax Abatement

**VII. Written Communication:**

- A. Letter from Charter Communication dated July 3, 2019
- B. Letter from Charter Communication dated July 19, 2019
- C. Letter from Chelsea Elementary Food Pantry Coordinator
- D. Report on recycling from ecomaine
- E. Letter from MMA Property and Casualty Insurance
- F. Letter from MDOT
- G. Town Manager Report

**VIII. Verbal Communication:**

- A. Town Manager
- B. Chelsea's RSU #12 Representatives
- C. Boards and Committee
- D. Board of Selectmen/Assessors

**X. Adjournment:**

To maintain meeting effectiveness, the following guidelines are set forth:

Board members speaking during discussion on any item will be limited to two minutes and may speak only once until each member has spoken or been given an opportunity to speak.

Members of the public speaking during discussion on any item will be limited to two minutes and may speak only after each Selectboard member has spoken or been given an opportunity to speak.