

Board of Selectmen Meeting
Thursday December 13, 2018
6:30PM
Chelsea Town Office

I. Call to regular meeting to order:

Selectboard present included Michael Pushard, Deborah Sanderson and Benjamin Smith who arrived at 6:40PM

The meeting was called to order at 6:33PM by Sanderson.

Members of the public present included Scott Tilton, Tonia Burns, Carol Belanger, Phil Alexander and Molly Alexander

The Pledge of Allegiance was recited

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda:

Move V. Scheduled Items:

B. Old Business:

2. Update from Chelsea Fire Department on Regional Dispatch Service

Assistant Fire Chief Phil Alexander presented the Selectboard with an update on the proposed changes and options for Chelsea Dispatch and PSAP Services. The Fire Department supports having the State of Maine's Regional Communication Center continue to dispatch and provide PSAP Services for the Fire Department. The Selectboard asked questions of Mr. Alexander and asked that a portion of the letter requesting Chelsea notify the RCC of its plans be further explained before Chelsea moves forward. No action was taken.

Move VI. Legal:

A. Renewal of Recyclers License for Paul's Pick-A-Part

The Selectboard reviewed with the CEO a request received from Paul's Pick a Part to renew his Recycling Permit. An inspection was undertaken and there were no concerns.

A motion was made by Pushard that was seconded by Smith to approve a five year Automobile Graveyard/Junkyard Recyclers License for Paul's Pick A Part at 1179 Eastern Avenue (Map 16 Lot 8 and Lot 74). The vote was unanimous

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 27 in the amount of \$292,961.55
- B. Approval of Payroll Warrant # 28 in the amount of \$15,114.29
- C. Approval of November 29, 2018 Selectboard Meeting Minutes

A motion was made by Smith that was seconded by Pushard to approve Consent Agenda Items A, B and C as presented. The vote was unanimous.

V. Scheduled Items:

A. New Business:

1. Review the status of a public easement – former Trask Road

The Manager informed the Selectboard about a possible encroachment into a public easement. The status of the former Trask Road is being reviewed by the Town's Attorney. Once the status is determined the Board will be asked if it wants to proceed with enforcement. No action was taken.

2. 2018-19 Selectmen Overall Budget Goals

The Manager asked the Board for their 2019-20 Budget Goals. The Manager offered a few options. The Selectboard will consider the request and develop goals. Sanderson requested the Manager create a list of projects and programs that he felt were goals in his opinion for Chelsea. No action was taken

B. Old Business:

1. Community Heart and Soul Program

The Manager and the Selectboard discussed the Community Heart and Soul Program. The plan was made to hold a public community wide planning session in January.

3. Town Report Dedication Selection

The Board discussed past dedications and who should be honored this year. By consensus it was determined that the Town Report would be dedicated to Diane French in recognition of her over 30 years of driving school bus and working with Chelsea kids.

4. Spirit of America Volunteer Recipient Selection

The Board discussed past recipients and who should be selected this year. By consensus it was determined that this year's Spirit of America honoree would be Leonetta Burns in recognition of her hours and years spent improving the cemeteries in Chelsea and restoring old cemetery records.

5. Resident Sand Distribution Policy Adoption

The Selectboard reviewed the latest draft of the Resident Sand Distribution Policy. Additional language was suggested by Board members.

A motion was made by Smith that was seconded by Pushard to adopt the policy with proposed changes on an indefinite basis subject to future review by the Selectboard. The vote was unanimous.

6. Approval of a Solar Power Purchase Agreement (PPA)

The Manager recommended the Selectboard enter into a Power Purchase Agreement with the Maine Power Company to supply Chelsea with a 15KW Solar Power System on the roof of the Togus Road Fire Station. The Manager was recommending an agreement with Maine Power Company because the system price was less than other companies and there would be electric saving the first year. The Selectboard asked questions about the effects recent PUC metering regulations would have on the costs and saving listed in the agreement. There was also a question about sending out a Solar Power RFP. No action was taken.

7. Extending the Town Office Hours of Operation

The Manager discussed current staffing at the Town Office. There hasn't been a lot of interest from the public to be open on Mondays. There was discussion about opening earlier in the morning on currently scheduled days. No action was taken.

VII. Written Communication:

- A. The Selectboard reviewed the programming notice from Charter Communication dated December 4, 2018
- B. The Selectmen reviewed the Town Clerk Report for November 2018
- C. Code Enforcement Officers Report for November 2018
- D. Treasurer Report on Investments for November 2018

VIII. Verbal Communication:

- A. **Town Manager – NONE**
- B. **RSU #12 School Representative – NONE**

C. Boards and Committee – NONE

D. Board of Selectmen/Assessors –

Mr. Pushard – NONE

Mr. Smith – NONE

Ms. Sanderson – Thanked Mike Pushard and Carol Belanger for the hard work they put in to make the 2nd Annual Tree Lighting a success.

IX. Executive Session:

A. Executive session pursuant to M.R.S. 36 § 841

A motion was made by Pushard that was seconded by Smith to go into executive session pursuant to M.R.S. 36 § 841. The vote was unanimous. In at 8:10PM.

A motion was made by Smith that was seconded by Pushard to come out of executive. The vote was unanimous. Out at 8:48PM

A motion was made by Smith that was seconded by Pushard to table request and extend consideration to January 10, 2019. The vote was unanimous.

B. Executive Session pursuant to M.R.S. 1 § 405 (6)(C)

A motion was made by Smith that was seconded by Pushard to go into executive session pursuant to M.R.S. 1 § 405 (6)(C). The vote was unanimous. In at 8:49PM

A motion was made by Smith that was seconded by Pushard to come out of executive session. The vote was unanimous. Out at 9:00PM

No action was taken.

C. Executive Session pursuant to M.R.S. 1§ 405 (6)(A)

A motion was made by Smith that was seconded by Pushard to go into executive session pursuant to M.R.S. 1 § 405 (6)(A). The vote was unanimous. In at 9:01PM

A motion was made by Smith that was seconded by Pushard to come out of executive session. The vote was unanimous. Out at 9:02PM

Each Selectboard member will complete a performance evaluation on the Town Manager.

X. Adjournment:

A motion was made by Smith that was seconded by Pushard to adjourn the meeting. The vote was unanimous. Sanderson declared the meeting adjourned at 9:02PM.

Approved by the Board of Selectmen on January 10, 2019

Deborah Sanderson

Michael Pushard

Benjamin Smith