

Board of Selectmen Meeting
Thursday January 14, 2019
6:30PM
Chelsea Town Office

I. Call to regular meeting to order:

Selectboard present included Michael Pushard, Deborah Sanderson and Benjamin Smith

The meeting was called to order at 6:42 PM by Sanderson.

Members of the public present included Scott Tilton, Shawn Ramage, Carol Belanger, Phil Alexander, Alfred Barney and Lindy Barney

The Pledge of Allegiance was recited.

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda: NONE

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant #34 in the amount of \$86,366.35
- B. Approval of Payroll Warrant #36 in the amount of \$7,574.33
- C. Approval of Accounts Payable Warrant #37 in the amount of \$1,811.40
- D. Approval of Accounts Payable Warrant # 39 in the amount of \$218,185.77
- E. Approval of January 24, 2019 Selectboard Meeting Minutes

A motion was made by Smith that was seconded by Pushard to approve Consent Agenda Items A, B, C, D and E as presented. The vote was 2 – 0 – 1(Pushard).

V. Scheduled Items:

A. New Business:

1. Set the date, time and location of the 2019 Annual Election and Annual Open Town Meeting.

The Selectboard discussed the scheduling of the Annual Town Election and Business Meeting.

A motion was made by Smith that was seconded by Pushard to set the date of the Annual Municipal Election for June 11, 2019 and the Annual Municipal Business Meeting for June 13, 2019 at the Chelsea Elementary School at 6:30PM. The vote was unanimous.

2. Request for Selectboard support of Municipal Energy Priorities

The Selectboard discussed Chelsea's Municipal Energy Priorities and committing Chelsea to the regional effort to move communities toward establishing energy saving goals. The Selectboard expressed support for the effort and will work towards Chelsea's own clean, efficient and renewable energy priorities.

3. Presentation of the proposed 2019-20 Municipal Budget to the Selectboard

The Manager presented the Selectboard with the draft 2019-20 Municipal Budget. He outlined several of the highs and lows of the proposed spending plan. The Selectboard will begin review of the budget on February 21, 2019 at 6:30PM at the Town Office.

4. Discuss and act on using town funds to support the family that lost their home in a fire

The Manager reviewed the fundraising events being planned to benefit a Chelsea family that recently lost their home in a fire. The Selectboard are supporting the effort by collecting donations at the town office, donating their time to help, supporting the community dinner effort and approaching businesses for donations.

5. Review the "Study of Hatch Hill Waste Flow" and discuss next steps

The Manager presented the Selectboard with a copy of "A Study of Hatch Hill Waste Flow" The study was prepared by Ann Pistell of Pittston. The Selectboard were asked to read the study. A meeting to discuss the findings with Augusta and possible changes to the Hatch Hill pricing structure will be scheduled. The Selectboard will be updated following the meeting

6. Chelsea Fire Department Tank 2 Replacement Need

Chief Ramage and Asst.Chief Alexander discussed with the Selectboard the reasons Tanker 2 needs to be taken out of service. The Chief has found a used 2000-gallon Tanker that can be purchased using available Fire Truck Reserve Funds. The Selectboard supported the Chief's efforts in finding a replacement vehicle. Final approval from the Selectboard to use reserve funds will be given once the details are finalized.

B. Old Business:

1. Recommend Everest Infrastructure acquisition of cell tower land from Chelsea

The Manager explained to the Selectboard a proposal Chelsea has received from Everest Infrastructure. In return for leasing the tower to Everest, Chelsea will receive an \$8000/yr. increase in the current lease. Once the current lease with US Cellular expires, Everest will renegotiate new terms with US Cellular and share the new lease amount 50/50 with Chelsea. There wasn't any support for this agreement and no further consideration will be planned.

2. Recommend work to convert Chelsea street lights to LED be performed by Affinity LED Lighting

The Manager presented the Selectboard with information and a draft agreement with Affinity LED to convert Chelsea's regular sodium street lights to LED. The conversion would require an upfront payment to Affinity of \$13,945 and another one time buyout of \$2,336 to CMP. The Selectboard asked that the Manager provide them with the amount per year the town would be paying to CMP in delivery charges before taking action.

VI. Legal:

- A.** Action on approving amendment to the Traffic Control Ordinance

A motion was made by Pushard that was seconded by Smith to adopt the amendment to the Traffic Control Ordinance that limits right hand turns by commercial vehicles when exiting a certain section of the Cheney Road. The vote was unanimous. The correct signage will be installed as soon as weather conditions allow.

- B** Action on approving the Cable TV Ordinance

A motion was made by Smith that was seconded by Pushard to adopt the Cable TV Ordinance as drafted. The vote was unanimous.

- C.** Action on approving amendments to the Chelsea Personnel Policy

The Selectboard reviewed the amendments to the Chelsea Personnel Policy. A motion was made by Smith that was seconded by Pushard to adopt the amendments to the Personnel Policy. The vote was unanimous.

VII. Written Communication:

- A. The Selectboard reviewed the Town Clerk Report for January 2019
- B. The Selectboard reviewed the Code Enforcement Officer Report for January 2019
- C. The Selectboard reviewed the Deputy Town Clerk Report for January 2019
- D. The Selectboard reviewed the Notice of Kennebec County District One Budget Committee Caucus
- E. The Selectboard reviewed the Notice of upcoming Maine Association Assessing Officers Fall Conference
- F. The Selectboard reviewed the Letter from Charter Communication dated January 15, 2019
- G. The Selectboard reviewed the Letter from Charter Communication dated January 21, 2019
- H. The Selectboard reviewed the Official results of Annual Town Business Meeting held June 14, 2018
- I. The Selectboard reviewed the Official results of Special Town Meeting held July 19, 2018
- J. The Selectboard reviewed the Press Release from Maine Community Foundation Grant Program

VIII. Verbal Communication:

- A. **Town Manager** – highlighted parts of his written report for the Selectboard and public.
- B. **RSU #12 School Representative** – NONE
- C. **Boards and Committee** – NONE
- D. **Board of Selectmen/Assessors** –

Mr. Pushard – commented that the road plowing seemed better during the latest storm

Mr. Smith – None

Ms. Sanderson – explained that she has been receiving calls from a Chelsea business requesting clarification of Chelsea's medical cannabis regulations. The Selectboard will be scheduling a meeting with the business to discuss the matter further.

IX. Executive Session:

- A.** Executive session to discuss a confidential matter pursuant to M.R.S. 1 § 405(6)(F)

A motion was made by Pushard that was seconded by Smith to go into executive session pursuant to M.R.S. 1 § 405(6)(F). The vote was unanimous. In at 8:02PM.

A motion was made by Smith that was seconded by Pushard to come out of executive session. The vote was unanimous. Out at 8:20PM

Given the new information discovered the request for an abatement was withdrawn with the understanding that the application could be resubmitted at a later date.

X. Adjournment:

A motion was made by Smith that was seconded by Pushard to adjourn the meeting. The vote was unanimous. Sanderson declared the meeting adjourned at 8:21PM.

Approved by the Board of Selectmen on February 28, 2019

Deborah Sanderson

Michael Pushard

Benjamin Smith