

**Town of Chelsea  
Regular Meeting of the Planning Board**

**At Chelsea Town Office**

**February 11, 2019**

**Members Present:** Maria Jacques  
Scott Arnold  
Andrea Smith  
Hank Mastrianno  
Carol Belanger  
Sherri Truman

**Members Absent:** Richard Condon

**Guests:** Jarod Pinkham, CEO

**Call to Order:**

The meeting was called to order by Andrea Smith at 6:31 pm.

**Public Comment:**

There was no public comment.

**Old Business**

Ordinance Work Discussion:

- Minimum Lot Size Ordinance: The Board reviewed the draft ordinance. Various language changes were decided upon including what to do about commercial lots. The changes were going to be made by Andrea Smith and shared with the Board via email so if she missed anything, she could correct it prior to sending it to the town attorney to review. Andrea was also going to check to see if we could get on the Selectmen's agenda in late February or March.

**New Business**

There was no new business.

**Correspondence:**

- The Town Manager's Report was reviewed.

**CEO Corner**

Jarod Pinkham reported that he had issued one building permit and one plumbing permit.

**Review of December 10, 2018 and January 14, 2019 Minutes:**

Carol Belanger made a motion to accept both the December 2018 and January 2019 minutes as written. Hank Mastriano seconded the motion. The motion carried.

**Next Meeting**

The next regular meeting will be at 6:30 on March 11, 2019. The two items on the agenda will be the Minimum Lot Size Ordinance and the Life Safety Ordinance.

Andrea Smith will let the Planning Board know once the date of the meeting with the Board of Selectmen is confirmed.

**Adjournment**

Maria Jacques made a motion to adjourn the meeting. Hank Mastriano seconded the motion. The meeting was adjourned at 7:50pm.